

Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
Municipality of Dumingag

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OFFICE OF THE SB SECRETARY

Excerpt from the MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG
BAYAN OF DUMINGAG, ZAMBOANGA DEL SUR HELD AT THE
MUNICIPAL SESSION HALL ON February 28, 2000.

<u>OFFICERS/MEMBERS</u>	<u>POSITION</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OB</u>
Hon. Nacianceno M. Pacalioga, Jr.	Vice Mayor Presiding Officer	Acting Mayor	—	—
Hon. Michael F. Morpos	SB Member	/	—	—
Hon. Juliet E. Rojas	SB Member	/	—	—
Hon. Zacarias P. Tangalin	SB Member	/	—	—
Hon. Day Linda L. Go	SB Member	/	—	—
Hon. Phimalindo G. Doromal	SB Member	/	—	—
Hon. Wellie M. Geographia	SB Member	/	—	—
Hon. Inocencio T. Faunillan	SB Member	/	—	—
Hon. Ma. Olga R. Tumamak	SB Member	/	—	—
Hon. Nita T. dela Torre	Ex-Officio Member	/	—	—
Hon. Libertine R. Mantos	Ex-Officio Member	/	—	—
Mr. Alejandro R. Estillore	SB Secretary	/	—	—

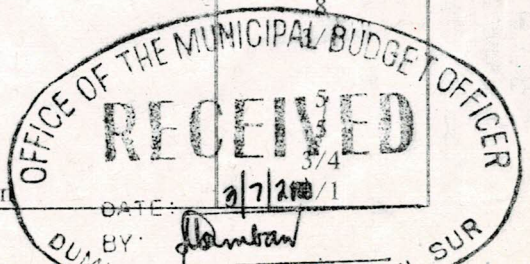
Ordinance No. 1, s. 2000

ORDINANCE APPROVING A NEW ORGANIZATION STRUCTURE AND STAFFING PATTERN OF THE MUNICIPALITY OF DUMINGAG, ZAMBOANGA DEL SUR.

Section 1. **PURPOSE.** Article 163, Rule XXII of the Implementing Rules and Regulations of the Local Government Code of 1991, otherwise known as RA 7160, mandates that every Local Government Unit shall design and implement its own organization structure and staffing pattern taking into consideration its priority needs, service requirements and financial economy, effectiveness, dynamism, and public accountability, subject to the minimum standards and guidelines prescribed therefore by the Civil Service Commission.

Section 2. **TITLE.** This shall be known and cited as "Municipal Ordinance Approving a New Organizational Structure and Staffing Pattern of the Municipality of Dumingag, Zamboanga del Sur" consisting of the following offices, subdivisions and positions as indicated below with the salary grades of each position duly indicated:

OFFICE	POSITION	SALARY GRADE
1. Office of the Municipal Mayor	1. Municipal Mayor	27/1
A. Personal Staff	2. Private Secretary	11/1
	3. Clerk IV	8/1
	4. Utility Worker II	3/2
	5. Utility Worker I	1/2
B. Administrative Services	6. Municipal Administrator	24
	7. Administrative Assistant	8
	8. Clerk IV	8
	9. Clerk III	6
	10. Clerk III	6
C. Human Resource Mgmt.	11. Human Resource Mgmt. Officer V	24
	12. Human Resource Mgmt. Assistant I	8/2
	13. Human Resource Mgmt. Aide	4
	14. Utility Worker I	1/2
D. Community Affairs Asst.	15. Community Affairs Assistant	5
	16. Clerk IV	8
	17. Utility Worker II	3/4
E. Security Services	18. Security Guard II	5
	19. Security Guard II	5
	20. Security Guard I	3/4
	21. Labor General Foreman	5



	22. Labor Foreman	6
	23. Plumber II	5
	24. Plumber II	5
	25. Plumber I	3/4
	26. Laborer II	3
	27. Laborer I	1
	28. Utility Worker II	3/6
	29. Utility Worker II	3/6
	30. Utility Worker I	1
	31. Utility Worker I	1/4
	32. Utility Worker I	1/1
	33. Utility Worker I	1/1
	34. Utility Worker I	1/3
	35. Utility Worker I	1/2
	36. Utility Worker I	3/2
	37. Cemetery Caretaker	2/3
	38. Driver I	3
	39. Driver I	3
	40. Driver II	4
	41. Communication Equipment Operator I	4
	42. Communication Equipment Operator I	4
	43. Communication Equipment Operator I	4
	44. Heavy Equipment Operator I	4
	45. Heavy Equipment Operator I	4
	46. Heavy Equipment Operator I	4
	47. Heavy Equipment Operator I	4
	48. Computer Operator I	7
	49. Market Inspector II	8
	50. Market Inspector I	6/5
	51. Electronics Comm. System Operator B	9
	52. Utility Worker I	1
F. Slaughterhouse	53. Meat Inspector II	8
	54. Meat Inspector I	6
F. General Services	55. Supply Officer IV	22
	56. Supply Officer II	14
2. Office of the Vice Mayor	57. Municipal Vice Mayor	25/1
	58. Legislative Staff Assistant II	8
	59. Secretary I	7
	60. Local Legislative Staff Employee II	4
3. Office of the Sangguniang Bayan	61. SB Member	24/1
	62. SB Member	24/1
	63. SB Member	24/1
	64. SB Member	24/1
	65. SB Member	24/1
	66. SB Member	24/1
	67. SB Member	24/1
	68. SB Member	24/1
	69. SB Member	24/1
	70. SB Member	24/1
	71. Municipal Secretary	24/1
	72. Board Secretary	14
	73. Clerk IV	8
	74. Clerk III	6/5
	75. Clerk III	6
	76. Bookbinder IV	10
	77. Bookbinder III	7
	78. Stenographic Reporter I	7
	79. Utility Worker I	1
4. Office of the MPDC	80. Mun. Planning & Dev't. Coordinator	24/1
	81. Zoning Officer IV	22
	82. Project Development Officer II	15
	83. Project Development Officer I	11
	84. Statistician II	15/1
	85. Statistician I	11/1

	86. Draftsman III	11
	87. Draftsman II	8
	88. Draftsman I	6
	89. Utility Worker I	1
5. Office of the Civil Registrar	90. Municipal Civil Registrar	24/1
	91. Registration Officer IV	22
	92. Registration Officer II	14/2
	93. Registration Officer I	10
	94. Clerk II	4
	95. Utility Worker I	1/2
6. Office of the Municipal Budget	96. Municipal Budget Officer	24/6
	97. Budget Officer II	15
	98. Budget Officer I	11/1
	99. Budget Assistant	8
	100. Budgeting Aide	4/1
7. Office of the Mun. Accountant	101. Municipal Accountant	24/2
	102. Senior Bookkeeper	9
	103. Bookkeeper	8/1
	104. Accounting Clerk III	8/2
	105. Accounting Clerk II	6
	106. Accounting Clerk II	6
	107. Accounting Clerk I	5
	108. Clerk IV	8
	109. Utility Worker I	1
8. Office of the Mun. Treasurer	110. Municipal Treasurer	24/5
	111. Assistant Municipal Treasurer	22/3
	112. Local Rev. Collection Officer II	15/2
	113. Local Treasury Operation Officer II	15/2
	114. Revenue Collection Clerk III	9
	115. Revenue Collection Clerk III	9
	116. Revenue Collection Clerk II	7/2
	117. Revenue Collection Clerk II	7/2
	118. Revenue Collection Clerk I	5/2
	119. Revenue Collection Clerk I	5/4
	120. Revenue Collection Clerk I	5
	121. Clerk IV	8/2
	122. Clerk II	4
	123. Ticket Checker II	3
	124. Utility Worker I	1/2
9. Office of the Mun. Assessor	125. Municipal Assessor	24
	126. Assistant Municipal Assessor	22/5
	127. Local Assessment Operation Officer III	15
	128. Local Assessment Operation Officer I	11/4
	129. Taxmapper I	11/2
	130. Assessment Clerk III	9
	131. Assessment Clerk II	6/5
	132. Assessment Clerk I	4
	133. Draftsman II	8
	134. Draftsman I	6/2
	135. Utility Worker I	1
10. Rural Health Unit	136. Municipal Health Officer	24/1
	137. Dentist II	16/7
	138. Nurse III	16/8
	139. Nurse II	16/4
	140. Nurse II	14/4
	141. Medical Technologist	15/4
	142. Midwife III	11/7
	143. Midwife III	11/8
	144. Midwife II	8/1
	145. Midwife II	8/8
	146. Midwife II	8/5
	147. Midwife II	8/4
	148. Midwife II	8/2

	149. Midwife II	8
	150. Midwife II	8
	151. Midwife I	6
	152. Midwife I	6
	153. Sanitation Inspector I	6
	154. Sanitation Inspector II	8
	155. Laboratory Inspector I	8
	156. Dental Aide	4/4
	157. Utility Worker I	1
11. Office of the MSWD	158. Mun. Social Welfare and Development Officer	24
	159. Social Welfare Officer IV	22/2
	160. Social Welfare Officer II	15/2
	161. Youth Development Assistant I	5
	162. Social Welfare Assistant	8
	163. Social Welfare Aide	4
	164. Day Care Worker I	6/3
	165. Utility Worker I	1
12. Office of the Mun. Agriculture	166. Municipal Agriculturist	24
	167. Supervising Agriculturist	22
	168. Agricultural Technologist II	15
	169. Agricultural Technologist I	10/2
	170. Agricultural Technologist I	10/8
	171. Agricultural Technologist I	10/7
	172. Agricultural Technologist I	10/6
	173. Agricultural Technologist I	10/6
	174. Agricultural Technologist I	10/6
	175. Agricultural Technologist I	10/6
	176. Agricultural Technologist I	10/8
13. Office of the Municipal Engineer	177. Municipal Engineer	24/2
	178. Engineer IV	22
	179. Engineer I	12
	180. Draftsman I	6
	181. Electrical Inspector I	6
	182. Electrician I	4
	183. Utility Worker I	1/1

Section 4. *APPROPRIATION FOR PERSONNEL SERVICES.* The New Organizational Structure and Staffing Pattern of the Local Government Unit of Dumingag, Zamboanga del Sur have one hundred eighty three (183) regular plantilla positions. Funded positions have a total salary appropriation of Twenty Four Million Six Hundred Twenty Four and 02/100 (P24,634,224.02).

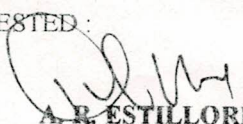
Section 5. *SEPARABILITY CLAUSE.* Any provision, section or portion of this ordinance which may be declared unconstitutional, the same shall not affect the validity of the remaining portions or provisions hereof not directly affected by such declaration.

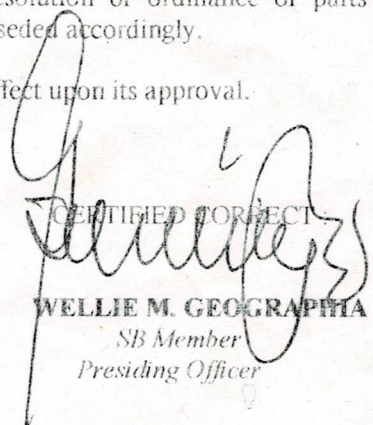
Section 6. *REPEALING CLAUSE.* Any previous resolution or ordinance or parts thereof inconsistent hereof is/are hereby modified, repealed and superseded accordingly.

Section 7. *EFFECTIVITY.* This ordinance shall take effect upon its approval.

Enacted: March 6, 2000.

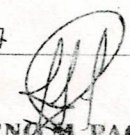
ATTESTED:


A. R. ESTILLORE
 SB Secretary


 CERTIFIED CORRECT

WELLIE M. GEOGRAPHIA
 SB Member
 Presiding Officer

APPROVED: 3-7, 2000


NACIANCENO M. PACALIOGA, JR.
 Municipal Vice Mayor
 Acting Mayor