



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 96th REGULAR SESSION OF THE 10th SANGGUNIANG BAYAN OF DUMINGAG, ZAMBOANGA DEL SUR HELD AT THE MUNICIPAL SESSION HALL ON JANUARY 11, 2022.

OFFICERS/MEMBERS:	POSITION	PRESENT	ABSENT	OB	OL
Hon. Mydell G. Pacalioga	Municipal Vice Mayor	___/___	___	___	___
Hon. Julius G. Jamero	SB Member	___/___	___	___	___
Hon. Lars Christian C. Tangalin	SB Member	___/___	___	___	___
Hon. Irish J. Mandao	SB Member	___/___	___	___	___
Hon. Tracy E. Morpos	SB Member	___/___	___	___	___
Hon. Paquito P. Duerme, Jr.	SB Member	___/___	___	___	___
Hon. Nilo B. Ledesma	SB Member	___/___	___	___	___
Hon. Jenny T. Arbitrario	SB Member	___/___	___	___	___
Hon. Francis Joeray T. Gumban	SB Member	___/___	___	___	___
Hon. Jerson L. Cabahug	Ex - Officio Member	___/___	___	___	___
Hon. Leonel C. Dinawanao	Ex - Officio Member	___/___	___	___	___

Municipal Ordinance No. 1, s. 2022

AN ORDINANCE UPDATING THE ORGANIZATIONAL STRUCTURE/STAFFING PATTERN OF THE LOCAL GOVERNMENT UNIT OF DUMINGAG, ZAMBOANGA DEL SUR BASED ON THE NEW INDEX OF OCCUPATIONAL SERVICES, POSITION TITLES AND SALARY GRADES IN THE LOCAL GOVERNMENT (IOS-LGU) CY 2021 EDITION AND PROVIDING FUNDS THEREFOR.

Section 1. TITLE

This ordinance shall be called "Updated organizational structure/staffing pattern of LGU Dumingag 2022."

Section 2. LEGAL BASIS

Section 458 (a) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991 states that, "The Sangguniang Bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under section 22 of this Code, and shall:

(viii). "Determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government."

Article 163 of the Implementing Rules and Regulations (IRR) of the same code provides that, "Every LGU shall design and implement its own organizational structure and staffing pattern taking into consideration its priority needs, service requirements, and

financial capabilities consistent with the principles on simplicity, efficiency, economy, effectiveness, dynamism, and public accountability, subject to the minimum standards and guidelines prescribed therefore by Civil Service Commission (CSC)."

Section 3. UPDATED ORGANIZATIONAL STRUCTURE/STAFFING PATTERN

ORGANIZATIONAL STRUCTURE/STAFFING PATTERN				
Based on Updated Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition				
OFFICE OF THE MUNICIPAL MAYOR	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	1		Municipal Mayor	27
A. Personal Staff	2		Administrative Assistant V	11
	3		Administrative Assistant II	8
	4		Executive Assistant I	14
	5		Executive Assistant II	17
	6		Executive Assistant III	20
	7		Executive Assistant IV	22
B. Administrative Services	8		Municipal Administrator	24
	9		Administrative Aide VI	6
	10		Administrative Aide VI	6
	11		Administrative Assistant II	8
	12		Administrative Aide I	1
	13		Administrative Assistant IV	10
	14		Administrative Officer IV	15
	15		Administrative Officer V	18
	16		Chief Administrative Officer	24
C. Community Indigenous Affairs Development	17		Community Affairs Assistant I	5
	18		Municipal Indigenous Peoples Affairs Officer	24
	19		Administrative Assistant II	8
	20		Administrative Assistant II	8
	21		Administrative Aide IV	4
	22		Administrative Aide I	1
	23		Administrative Aide I	1
D. Security Services	24		Security Guard II	5
	25		Security Guard I	3
	26		Administrative Aide I	1
E. General Services	27		Administrative Aide IV	4
	28		Administrative Aide IV	4
	29		Administrative Aide IV	4
	30		Administrative Aide III	3
	31		Administrative Aide VI	6
	32		Administrative Aide III	3
	33		Heavy Equipment Operator I	4
	34		Heavy Equipment Operator I	4
	35		Administrative Assistant I	7

	36		Administrative Assistant III	9
	37		Administrative Officer III	14
	38		Administrative Aide III	3
	39		Administrative Aide III	3
	40		Administrative Aide I	1
	41		Administrative Aide I	1
	42		Administrative Aide I	1
	43		Administrative Aide I	1
	44		Administrative Aide I	1
	45		Administrative Aide I	1
Office of the Municipal Vice Mayor	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	46		Municipal Vice Mayor	25
	47		Local Legislative Staff Employee II	4
	48		Legislative Staff Assistant II	8
	49		Administrative Assistant I	7
	50		Administrative Aide I	1
Office of the Sangguniang Bayan	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	51		SB Member	24
	52		SB Member	24
	53		SB Member	24
	54		SB Member	24
	55		SB Member	24
	56		SB Member	24
	57		SB Member	24
	58		SB Member	24
	59		Ex-Officio -ABC Pres.	24
	60		Ex-Officio -SK Federated President	24
	61		Secretary to the Sanggunian	24
	62		Board Secretary	14
	63		Administrative Asst. II	8
	64		Administrative Aide VI	6
	65		Administrative Aide VI	6
	66		Administrative Aide III	3
	67		Administrative Aide III	3
	68		Administrative Aide I	1
	69		Administrative Assistant IV	10
	70		Administrative Aide IV	4
	71		Administrative Assistant I	7
	72		Administrative Assistant III	9
	73		Administrative Aide VI	6

Office of the Human Resource Management Officer	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	74		Chief Administrative Officer	24
	75		Administrative Aide IV	4
	76		Administrative Assistant II	8
Office of the Municipal Planning and Development Coordinator	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	77		Municipal Planning and Development Officer	24
	78		Project Development Officer I	11
	79		Statistician I	11
	80		Administrative Assistant II	8
	81		Zoning Officer IV	22
	82		Project Development Officer II	15
	83		Draftsman III	11
	84		Draftsman II	8
	85		Draftsman I	6
	86		Administrative Aide I	1
	87		Administrative Aide I	1
	88		Administrative Aide I	1
	89		Administrative Aide I	1
	90		Administrative Aide IV	4
Office of the Municipal Civil Registrar	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	91		Municipal Civil Registrar I	24
	92		Registration Officer II	14
	93		Administrative Aide I	1
	94		Administrative Aide I	1
	95		Registration Officer IV	22
	96		Registration Officer I	10
	97		Administrative Aide IV	4
	98		Administrative Aide I	1
	99		Administrative Assistant II	8
Office of the Municipal Budget Officer	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	100		Municipal Budget Officer I	24
	101		Administrative Officer II	11

	102		Administrative Aide IV	4
	103		Administrative Officer IV	15
	104		Administrative Assistant II	8
	105		Administrative Assistant IV	10
Office of the Municipal Accountant	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	106		Municipal Accountant	24
	107		Administrative Assistant III	9
	108		Administrative Assistant II	8
	109		Administrative Assistant II	8
	110		Administrative Aide VI	6
	111		Administrative Aide VI	6
	112		Administrative Aide IV	4
	113		Administrative Assistant II	8
	114		Administrative Aide I	1
	115		Senior Administrative Assistant I	13
Office of the Municipal Treasurer	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	116		Municipal Treasurer	24
	117		Assistant Municipal Treasurer	22
	118		Local Revenue Collections Officer II	15
	119		Local Treasury Operations Officer II	15
	120		Revenue Collection Clerk II	7
	121		Revenue Collection Clerk II	7
	122		Revenue Collection Clerk I	5
	123		Revenue Collection Clerk I	5
	124		Administrative Assistant II	8
	125		Administrative Aide I	1
	126		Administrative Aide VI	6
	127		Administrative Aide III	3
	128		Administrative Aide I	1
	129		Market Inspector I	6
	130		Market Inspector II	8
	131		Administrative Aide I	1
	132		Administrative Asst. IV	10
	133		Revenue Collection Clerk III	9
	134		Revenue Collection Clerk III	9
	135		Revenue Collection Clerk I	5
	136		Administrative Aide IV	4
	137		Administrative Aide III	3

<i>Office of the Municipal Assessor</i>	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	138		Municipal Assessor	24
	139		Assistant Municipal Assessor	22
	140		Tax Mapper I	11
	141		Local Assessment Operations Officer I	11
	142		Assessment Clerk II	6
	143		Draftsman I	6
	144		Local Assessment Officer III	18
	145		Assessment Clerk III	9
	146		Assessment Clerk I	4
	147		Draftsman II	8
<i>Office of the Municipal Legal Officer</i>	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	148		Legal Officer V	24
	149		Legal Officer IV	22
	150		Legal Officer III	20
	151		Legal Officer II	17
	152		Legal Officer I	14
	153		Legal Asst. II	12
	154		Legal Asst. I	10
	155		Legal Aide	5
<i>Office of the Dumingag Organic Culture Officer</i>	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	156		Municipal Government Department Head I	24
	157		Supervising Administrative Officer	22
	158		Administrative Officer V	18
	159		Administrative Officer IV	15
	160		Administrative Officer II	11
	161		Administrative Assistant II	8
	162		Administrative Assistant II	8
	163		Administrative Assistant II	8
	164		Administrative Aide I	1
	165		Administrative Aide I	1
	166		Administrative Aide I	1
	167		Administrative Aide I	1
	168		Administrative Aide I	1
	169		Administrative Aide I	1

<i>Office of the Municipal Tourism Officer</i>	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	170		Municipal Government Department Head I	24
	171		Supervising Administrative Officer	22
	172		Administrative Officer V	18
	173		Administrative Officer IV	15
	174		Administrative Officer II	11
	175		Administrative Asst. II	8
	176		Administrative Asst. II	8
	177		Administrative Aide I	1
	178		Administrative Aide I	1
	179		Administrative Aide I	1
	180		Administrative Aide I	1
<i>Office of the Municipal Health Officer</i>	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	181		Municipal Health Officer	25
	182		Dentist II	16
	183		Dentist I	14
	184		Nurse III	17
	185		Nurse II	16
	186		Nurse II	16
	187		Nurse I	15
	188		Nurse I	15
	189		Nurse I	15
	190		Medical Technologist II	15
	191		Midwife III	13
	192		Midwife III	13
	193		Midwife II	11
	194		Midwife II	11
	195		Midwife II	11
	196		Midwife I	9
	197		Midwife I	9
	198		Midwife I	9
	199		Midwife I	9
	200		Midwife I	9
	201		Sanitation Inspector II	8
	202		Sanitation Inspector II	8
	203		Social Welfare Assistant	8
	204		Nutrition Officer I	10
	205		Dental Aide	4
	206		Administrative Aide III	3
	207		Midwife II	11
	208		Midwife II	11
	209		Sanitation Inspector I	6

	210		Sanitation Inspector I	6
	211		Laboratory Inspector I	8
	212		Laboratory Technician I	6
	213		Administrative Aide I	1
Office of the Municipal Welfare and Development Officer	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	214		MSWDO	24
	215		Social Welfare Officer II	15
	216		Social Welfare Officer I	11
	217		Social Welfare Aide	4
	218		Day Care Worker I	6
	219		Social Welfare Officer IV	22
	220		Youth Development Assistant I	5
	221		Social Welfare Assistant	8
	222		Administrative Aide VI	6
	223		Administrative Aide I	1
Office of the Municipal Agriculturist	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	224		Municipal Agriculturist I	24
	225		Supervising Agriculturist	22
	226		Agriculturist II	15
	227		Agriculturist I	11
	228		Agricultural Technologist	10
	229		Agricultural Technologist	10
	230		Agricultural Technologist	10
	231		Agricultural Technologist	10
	232		Animal Keeper I	4
	233		Administrative Aide I	1
	234		Agriculturist I	11
	235		Agricultural Technician I	6
	236		Agricultural Technician I	6
	237		Administrative Aide I	1
	238		Administrative Aide I	1
	239		Farm Worker I	2
	240		Administrative Assistant IV	10
Office of the Municipal Environment	NUMBER		AUTHORIZED POSITION	SALARY
Natural Resources Officer	OLD	NEW	TITLE	GRADE
	241		Municipal Government Department Head I	24
	242		Environmental Management Specialist I	11

	243		Forest Ranger	4
	244		Administrative Aide III	3
	245		Administrative Aide I	1
	246		Administrative Aide I	1
	247		Administrative Aide I	1
	248		Administrative Aide I	1
Office of the Municipal Engineer	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	249		Municipal Engineer	24
	250		Engineer IV	22
	251		Engineer I	12
	252		Engineer I	12
	253		Administrative Aide III	3
	254		Administrative Aide IV	4
	255		Administrative Aide III	3
	256		Administrative Aide III	3
	257		Heavy Equipment Operator I	4
	258		Heavy Equipment Operator I	4
	259		Administrative Aide VI	6
	260		Administrative Aide VI	6
	261		Heavy Equipment Operator I	4
	262		Administrative Aide I	1
	263		Administrative Aide I	1
Office of the Municipal Disaster Risk Reduction Management Officer	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	264		Local DRRM Officer V	24
	265		Local DRRM Officer IV	22
	266		Local DRRM Officer III	18
	267		Local DRRM Officer III	15
	268		Local DRRM Officer I	11
	269		Local DRRM Assistant	8
	270		Administrative Aide I	1
	271		Administrative Aide I	1
Public Employment Service Office	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	272		Chief Labor and Employment Officer	24
	273		Supervising Labor and Employment Officer	22
	274		Senior Labor and Employment Officer	19

	275		Labor and Employment Officer III	16
	276		Labor and Employment Officer II	13
	277		Labor and Employment Officer I	11
	278		Labor and Employment Assistant	8
	279		Administrative Aide I	1
	280		Administrative Aide I	1
Office of the Municipal Youth	NUMBER		AUTHORIZED POSITION	SALARY
Development Officer	OLD	NEW	TITLE	GRADE
	281		Youth Development Officer V	24
	282		Youth Development Officer IV	22
	283		Youth Development Officer III	18
	284		Youth Development Officer III	14
	285		Youth Development Officer I	10
	286		Youth Development Assistant II	8
	287		Youth Development Assistant I	5
	288		Administrative Aide I	1
	289		Administrative Aide I	1
Office of the Municipal Economic	NUMBER		AUTHORIZED POSITION	SALARY
Development Officer	OLD	NEW	TITLE	GRADE
A. Administrative Services	290		Development Management Officer V	24
	291		Economic Researcher	9
	292		Administrative Officer I	10
	293		Administrative Aide I	1
	294		Administrative Assistant I	7
	295		Administrative Aide I	1
	296		Administrative Aide I	1
	297		Community Affairs Officer II	15
	298		Cemetery Care Taker	2
	299		Licensing Officer II	15
B. Dumingag Water District	300		Administrative Aide III	3
	301		Administrative Aide V	5
	302		Administrative Aide V	5
	303		Ticket Checker	3
	304		Administrative Aide I	1
C. Slaughter Operation	305		Meat Inspector I	6
	306		Security Guard II	5
D. Dumingag Infirmary	307		Medical Officer V	25
	308		Medical Officer V	25

	309		Nurse III	17
	310		Nurse II	16
	311		Nurse II	16
	312		Nurse II	16
	313		Nurse I	15
	314		Nurse I	15
	315		Nurse I	15
	316		Midwife I	9
	317		Midwife I	9
	318		Midwife I	9
	319		Midwife I	9
	320		Midwife I	9
	321		Midwife I	9
	322		Administrative Aide I	1
	323		Administrative Aide I	1
Transformative Education Office	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	324		Chief Administrative Officer	24
	325		Supervising Administrative Officer	22
	326		Administrative Officer V	18
	327		Administrative Officer IV	15
	328		Administrative Officer II	11
	329		Administrative Aide I	1
	330		Administrative Aide I	1
	331		Administrative Aide II	2
	332		Administrative Aide II	2
	333		Administrative Aide III	3
	334		Administrative Aide III	3
PERSONS WITH DISABILITY AFFAIRS OFFICE	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
	335		Municipal Government Department Head I	24
	336		Municipal Government Department Assistant Head I	22
	337		Disability Affairs Officer III	18
	338		Disability Affairs Officer II	15
	339		Disability Affairs Officer I	11
	340		Disability Affairs Assistant	8
DTTS-Technological Training School (Economic Enterprise)	NUMBER		AUTHORIZED POSITION	SALARY
	OLD	NEW	TITLE	GRADE
A. School Administration	1		Chief Administrative Officer	24

Office	2	Supervising Administrative Officer	22
	3	Administrative Officer V	18
	4	Administrative Officer IV	15
	5	Administrative Aide III	3
B. Deputy Administrator Office	6	Administrative Officer II	11
	7	Administrative Assistant II	8
	8	Assessment Clerk II	6
	9	Administrative Aide VI	6
	10	Administrative Aide IV	4
	11	Administrative Aide III	3
C. Student Discipline Office	12	Administrative Officer II	11
	13	Administrative Assistant II	8
	14	Administrative Aide IV	4
	15	Administrative Aide III	3
D. School Clinic	16	Nurse I	15
	17	Administrative Aide VI	6
	18	Administrative Aide IV	4
	19	Administrative Aide III	3
E. Emergency, Safety and Disaster Preparedness	20	Administrative Officer II	11
	21	Administrative Assistant II	8
	22	Administrative Aide VI	6
	23	Administrative Aide IV	4
	24	Administrative Aide III	3
	25	Administrative Aide II	2
F. Library	26	Librarian	10
	27	Administrative Aide VI	6
	28	Administrative Aide IV	4
	29	Administrative Aide III	3
G. Administrative Office	30	Administrative Officer II	11
	31	Administrative Assistant II	8
	32	Administrative Aide VI	6
	33	Administrative Aide IV	4
	34	Administrative Aide III	3
	35	Administrative Aide I	1
H. Finance	36	Cashier III	18
	37	Cashier II	14
	38	Cashier I	10
	39	Administrative Aide VI	6
	40	Administrative Aide IV	4
	41	Administrative Aide III	3
I. Program and Logistics	42	Administrative Officer II	11
	43	Administrative Assistant II	8
	44	Administrative Aide VI	6
	45	Administrative Aide IV	4
	46	Administrative Aide III	3
J. Records and Information Technology	47	Administrative Officer II	11
	48	Administrative Assistant II	8

	49	Administrative Aide VI	6
	50	Administrative Aide IV	4
	51	Administrative Aide III	3
K. Senior High School Office	52	Administrative Officer II	11
	53	Administrative Assistant II	8
	54	Administrative Aide VI	6
	55	Administrative Aide IV	4
	56	Administrative Aide III	3
L. Registrar	57	Registrar I	11
	58	Administrative Assistant II	8
	59	Administrative Aide VI	6
	60	Administrative Aide IV	4
	61	Administrative Aide III	3
M. Students Affair	62	Administrative Officer II	11
	63	Administrative Assistant II	8
	64	Administrative Aide VI	6
	65	Administrative Aide IV	4
	66	Administrative Aide III	3
N. Academic Affairs Head	67	Teacher I	11
	68	Teacher I	11
	69	Teacher I	11
	70	Teacher I	11
	71	Teacher I	11
	72	Teacher II	12
	73	Teacher II	12
	74	Teacher III	13
	75	Teacher III	13
	76	Administrative Officer II	11
	77	Administrative Assistant II	8
	78	Administrative Aide VI	6
	79	Administrative Aide IV	4
	80	Administrative Aide III	3
O. Technical Vocational Head	81	Administrative Officer II	11
	82	Administrative Assistant II	8
	83	Automotive Inspector I	8
	84	Administrative Aide VI	6
	85	Administrative Aide IV	4
	86	Administrative Aide III	3
P. Assessment Center Management	87	Administrative Officer II	11
	88	Administrative Assistant II	8
	89	Assessment Clerk II	6
	90	Administrative Aide VI	6
	91	Administrative Aide IV	4
	92	Administrative Aide III	3
Q. Curriculum Development	93	Teacher I	11
	94	Teacher I	11
	95	Teacher I	11

	96		Teacher I	11
	97		Teacher I	11
	98		Teacher II	12
	99		Teacher III	13
	100		Teacher III	13
	101		Teacher III	13
	102		Administrative Officer II	11
	103		Administrative Assistant II	8
	104		Automotive Inspector I	8
	105		Administrative Aide VI	6
	106		Administrative Aide IV	4
	107		Administrative Aide III	3
	108		Welder I	4
	109		Administrative Aide II	2
R. School Development	110		Administrative Officer II	11
	111		Administrative Assistant II	8
	112		Automotive Inspector I	8
	113		Administrative Aide VI	6
	114		Administrative Aide IV	4
	115		Administrative Aide III	3
	116		Electrician I	4
S. Research, Training	117		Administrative Officer II	11
Outreach and Extension	118		Administrative Assistant II	8
	119		Automotive Inspector I	8
	120		Administrative Aide VI	6
	121		Administrative Aide IV	4
	122		Administrative Aide III	3
DISOA- Technological	NUMBER		AUTHORIZED POSITION	SALARY
Vocational	OLD	NEW	TITLE	GRADE
(Economic Enterprise)				
A. School Administration	123		Chief Administrative Officer	24
Office	124		Supervising Administrative Officer	22
	125		Administrative Officer V	18
	126		Administrative Officer IV	15
	127		Administrative Aide I	1
	128		Administrative Aide III	3
B. Deputy Administrator	129		Administrative Officer II	11
Office	130		Administrative Assistant II	8
	131		Assessment Clerk II	6
	132		Administrative Aide VI	6
	133		Administrative Aide IV	4
	134		Administrative Aide III	3
C. Student Discipline Office	135		Administrative Officer II	11
	136		Administrative Assistant II	8
	137		Administrative Aide IV	4

	138	Administrative Aide III	3
D. School Clinic	139	Nurse I	15
	140	Administrative Aide VI	6
	141	Administrative Aide IV	4
	142	Administrative Aide III	3
E. Emergency, Safety and Disaster Preparedness	143	Administrative Officer II	11
	144	Administrative Assistant II	8
	145	Administrative Aide VI	6
	146	Administrative Aide IV	4
	147	Administrative Aide III	3
	148	Administrative Aide II	2
F. Library	149	Librarian	10
	150	Administrative Aide VI	6
	151	Administrative Aide IV	4
	152	Administrative Aide III	3
G. Administrative Office	153	Administrative Officer II	11
	154	Administrative Assistant II	8
	155	Administrative Aide VI	6
	156	Administrative Aide IV	4
	157	Administrative Aide III	3
	158	Administrative Aide I	1
	159	Administrative Aide I	1
H. Finance	160	Cashier III	18
	161	Cashier II	14
	162	Cashier I	10
	163	Administrative Aide VI	6
	164	Administrative Aide IV	4
	165	Administrative Aide III	3
I. Program and Logistics	166	Administrative Officer II	11
	167	Administrative Assistant II	8
	168	Administrative Aide VI	6
	169	Administrative Aide IV	4
	170	Administrative Aide III	3
J. Records and Information Technology	171	Administrative Officer II	11
	172	Administrative Assistant II	8
	173	Administrative Aide VI	6
	174	Administrative Aide IV	4
	175	Administrative Aide III	3
K. Senior High School Office	176	Administrative Officer II	11
	177	Administrative Assistant II	8
	178	Administrative Aide VI	6
	179	Administrative Aide IV	4
	180	Administrative Aide III	3
L. Students Affair	181	Administrative Officer II	11
	182	Administrative Assistant II	8
	183	Administrative Aide VI	6
	184	Administrative Aide IV	4
	185	Administrative Aide III	3

M. Academic Affairs Head	186	Teacher I	11
	187	Teacher I	11
	188	Teacher I	11
	189	Teacher I	11
	190	Teacher I	11
	191	Teacher II	12
	192	Teacher II	12
	193	Teacher III	13
	194	Teacher III	13
	195	Administrative Officer II	11
	196	Administrative Assistant II	8
	197	Administrative Aide VI	6
	198	Administrative Aide IV	4
	199	Administrative Aide III	3
N. Technical Vocational Head	200	Administrative Officer II	11
	201	Administrative Assistant II	8
	202	Administrative Aide VI	6
	203	Administrative Aide IV	4
	204	Administrative Aide III	3
O. Registrar	205	Registrar I	11
	206	Administrative Aide VI	6
	207	Administrative Aide IV	4
	208	Administrative Aide III	3
P. Assessment Center Management	209	Administrative Officer II	11
	210	Administrative Assistant II	8
	211	Assessment Clerk II	6
	212	Administrative Aide VI	6
	213	Administrative Aide IV	4
	214	Administrative Aide III	3
Q. Curriculum Development	215	Teacher I	11
	216	Teacher I	11
	217	Teacher I	11
	218	Teacher I	11
	219	Teacher I	11
	220	Teacher II	12
	221	Teacher III	13
	222	Teacher III	13
	223	Administrative Officer II	11
	224	Administrative Assistant II	8
	225	Administrative Aide VI	6
	226	Administrative Aide IV	4
	227	Administrative Aide III	3
	228	Welder I	4
	229	Administrative Aide II	2
R. School Development	230	Administrative Officer II	11
	231	Administrative Assistant II	8
	232	Administrative Aide VI	6

	233		Administrative Aide IV	4
	234		Administrative Aide III	3
	235		Electrician I	4
S. Research, Training Outreach	236		Administrative Officer II	11
and Extension	237		Administrative Assistant II	8
	238		Administrative Aide VI	6
	239		Administrative Aide IV	4
	240		Administrative Aide III	3

Section 4. APPROPRIATION

The Municipal Budget Office shall prepare a corresponding budget to cover outlay for the salaries and other emoluments due to the personnel who will fill the plantilla positions. Mandatory and statutory compensation shall be shouldered by the Municipal Government in which this shall be reflected every year in the executive annual budget. The amount therefore, is hereby appropriated and shall be taken from the General Fund of the municipal government of Dumingag, Zamboanga del Sur.

SECTION 5. POWERS, DUTIES AND FUNCTIONS

The powers, duties and functions of positions enumerated herein shall be in accordance with the provisions of the Local Government Code of 1991, Civil Service Commission issuances and other pertinent laws whichever is applicable.

SECTION 6. APPOINTMENTS

The appointment to the positions enumerated herein shall adhere to the mandatory requirements based on the qualification standards prescribed by the Civil Service Commission (CSC), Department of Budget and Management (DBM) and other pertinent laws.

Section 6. REPEALING CLAUSE

Any portion of an ordinance, order or memorandum of local effect inconsistent with the provision/s of this ordinance is hereby repealed or modified accordingly.

Section 7. SEPARABILITY CLAUSE

Any section or provision in this ordinance maybe declared unlawful or invalid the remainder of such declarations shall remain to be in full force and effect.

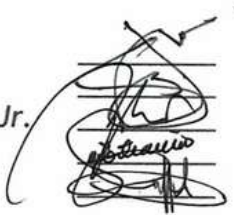
Section 8. EFFECTIVITY CLAUSE

This ordinance shall take effect upon its approval.

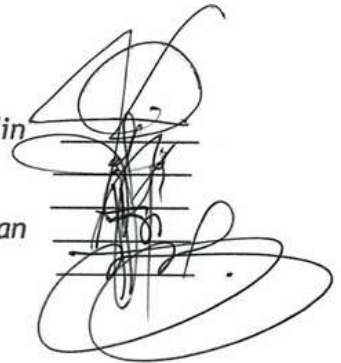
Enacted: January 11, 2022

SANGGUNIAN BAYAN MEMBERS:

Hon. Julius G. Jamero
Hon. Irish J. Mandao
Hon. Paquito P. Duerme, Jr.
Hon. Jenny T. Arbitrario
Hon. Jerson L. Cabahug



Hon. Lars Christian C. Tangalin
Hon. Tracy E. Morpos
Hon. Nilo B. Ledesma
Hon. Francis Joeray T. Gumban
Hon. Leonel C. Dinawanao



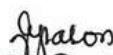
ATTESTED AND CERTIFIED
TO BE DULY ADOPTED


MYDELL G. PACALIOGA
Presiding Officer/Municipal Vice Mayor

APPROVED: February 8, 2022


JOAN P. ABEJUELA
Municipal Mayor

I hereby certify that the foregoing ordinance is true and correct.


JESSYL B. PALON
Secretary to the Sanggunian

not valid without official Sanggunian seal