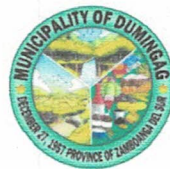


Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
Municipality of Dumingag
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OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 85th REGULAR SESSION OF THE 11th SANGGUNIANG BAYAN OF DUMINGAG, ZAMBOANGA DEL SUR HELD AT THE MUNICIPAL SESSION HALL ON SEPTEMBER 2, 2024.

OFFICERS/MEMBERS:	POSITION	PRESENT	ABSENT	OB	OL
Hon. Edgardo G. Jamero	Municipal Vice Mayor	___/___	___	___	___
Hon. Julius G. Jamero	SB Member	___/___	___	___	___
Hon. Jo Vincent J. Morpos	SB Member	___/___	___	___	___
Hon. Dean Kaiser C. Tangalin	SB Member	___/___	___	___	___
Hon. Francis Joeray T. Gumban	SB Member	___/___	___	___	___
Hon. Jerson L. Cabahug	SB Member	___/___	___	___	___
Hon. Julito C. Mandac	SB Member	___/___	___	___	___
Hon. Percalixia Y. Bazar	SB Member	___/___	___	___	___
Hon. Efren A. Costanilla	SB Member	___/___	___	___	___
Hon. Domingo M. Gingco	Ex - Officio Member, LnB	___/___	___	___	___
Hon. Kirby Tracy V. Estillore	Ex - Officio Member, SK	___/___	___	___	___

Municipal Ordinance No. 11th-16-2024

AN ORDINANCE INSTITUTIONALIZING THE COMMUNITY DRIVEN DEVELOPMENT (CDD) APPROACH IN THE IDENTIFICATION, PRIORITIZATION, RESOURCES ALLOCATION OF LOCALLY FUNDED PROGRAMS AND PROJECTS AND ADOPTING THE ACTIVITIES IN THE COMMUNITY EMPOWERMENT ACTIVITY CYCLE (CEAC) AS THE STRATEGY IN PURSUING AND ATTAINING DEVELOPMENT GOALS IN THE MUNICIPALITY OF DUMINGAG, ZAMBOANGA DEL SUR.

Be it ORDAINED by the Sangguniang Bayan of Dumingag, Zamboanga del Sur in a session duly assembled, that;

SECTION 1. TITLE

This Ordinance shall be known and cited as "Institutionalization of Community Driven Development Approach Ordinance of 2024" in the municipality of Dumingag, Zamboanga del Sur.

SECTION 2. RATIONALE

The municipality of Dumingag has greatly benefited from the KALAHI-CIDSS project, a government initiative aimed at reducing poverty by empowering the poor and promoting active community involvement in local governance. This project has shown that community-driven approaches in planning and budgeting lead to stronger collaboration between local leaders and citizens, ensuring that development efforts meet the real needs of the community.

To sustain this progress, it's essential to pass an ordinance that embeds the principles of participation, transparency, and accountability into Dumingag's governance. This ordinance will establish a cost-sharing mechanism between the barangays and the municipal government, ensuring that development projects are adequately funded and reflect the shared priorities of both the local government and the communities. This Ordinance will safeguard the gains achieved under the KALAHI-CIDSS and CDD programs and to promote continued citizen engagement in development processes that will subsequently secure a progressive future for the municipality and its residents.

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SECTION 3. DECLARATION OF POLICY

It is the declared policy of the municipality of Dumingag to promote participation, transparency and accountability in the identification, prioritization, resource allocation and implementation of locally funded programs and projects including operation and maintenance of the same. Towards the end, the Community Driven Development (CDD) approach is hereby institutionalized and some of the activities in the Community Empowerment Activity Cycle (CEAC) specifically Participatory Situational Analysis, Barangay Assembly, Resource Allocation through counter parting, Project Development through the Project Preparation Team, Project Implementation through the volunteers, Project Sustainability and Operation and Maintenance are hereby adopted as the strategies in pursuing and attaining development goals.

SECTION 4. DEFINITION OF TERMS

As used in the ordinance, the following terms shall mean:

- a. **Barangay Assembly** - is a gathering of all barangay residents who are at least 15 years old and above, Filipino and listed in the records as members of the barangay assembly (Local Government Code of 1991, RA 2160)
- b. **Community Driven Development (CDD)** - is an alternative development strategy where the community especially the poor people are tapped and developed as initiators and collaborators of resources for said transformation. It is an approach that aims at giving the people control over decisions and resources for the development at the local level
- c. **Community Empowerment Activity Cycle (CEAC)** - refers to a multi-activity process designed to systematically mobilize the capacity of the local people to prioritize their developmental needs, design activities, seek technical assistance, manage resources and implement and sustain development actions
- d. **Institutionalize** - to make into an established law, custom, practice, system, etc.
- e. **LCC** - shall be referred to as the Local Counterpart Contribution
- f. **MDC** - shall be referred to as the Municipal Development Council
- g. **MIAC** - shall be referred to as the Municipal Inter-agency Committee
- h. **Participatory Situation Analysis (PSA)** - is a method of collective information sharing and analysis that can be used for a variety of purpose, including but not limited to strengthening organization, design and implementation of programs and projects, monitoring and evaluation and drafting of community development plans. As a research method, the purpose of PSA is to mobilize local communities to share information about local conditions from their own perspectives.

SECTION 5. SCOPE AND COVERAGE OF THE ORDINANCE

The ordinance shall cover only project locally funded through counter parting scheme between the MLGU, BLGU and the community. It shall not cover projects in the locality funded from outside sources unless, however the funding agency or entity shall allow to implement the project in the way it is desired in this ordinance in which case corresponding MOA shall be enacted.

SECTION 6. SUSTAINABILITY MECHANISM

The following activities are hereby adopted and institutionalized under the following components to wit:

- a. **Development Planning:**

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11th Sangguniang Bayan

HON. JULIUS G. JAMERO
SB Member

HON. JO VINCENT J. MORPOS
SB Member

HON. DEAN KAISER C. TANGALIN
SB Member

HON. FRANCIS JOERAY T. GUMBAN
SB Member

HON. JERSON L. CABAUG
SB Member

HON. JULITO C. MANDAC
SB Member

HON. PERCALIXIA T. BAZAR
SB Member

HON. EFREN A. COSTANILLA
SB Member

HON. DOMINGO M. GINGCO
Ex-Officio Member

HON. KIRBY TRACY V. ESTILLORE
Ex-Officio Member

JESSIE B. PALON
Secretary to the Sanggunian

HON. EDUARDO S. JAMERO
Municipal Vice Mayor

HON. GERRY T. PAGINAWAN
Municipal Mayor

1. Participatory Situation Analysis (PSA) shall be adopted as a method of collective information, sharing and analysis of prevailing situation of the community. This shall be undertaken in the barangay level.
2. Participatory Situation Analysis (PSA) outputs shall be validated by the community through a barangay assembly.
3. Participatory Situation Analysis (PSA) outputs shall be used as an input to development plans both the Barangay Development Plan and the Comprehensive Development Plan of the municipality.
4. The strengthening of Community Based Organizations (CBOs) participation in development planning shall be sustained by the increased membership of the same in the Barangay Development Council and Municipal Development Council.

b. Resource Allocation:

1. Counter parting scheme between the BLGU/MLGU and the community in the allocation of funds for locally funded projects shall be institutionalized.
2. The BLGU shall allocate at least 10% of the total project cost.
3. Packaging of project proposals to include the program of work, technical plan and design shall be undertaken for prioritized projects before the project proposal is submitted for accessing of funds from other sources.

c. Project Implementation:

1. Labor counter parting through the labor matrix shall be sustained when implementing projects funded through counter parting scheme between and among the BLGU, MLGU and the Community.
2. Women may be hired in the implementation of the project.
3. Community Volunteerism in the implementation of projects shall be encouraged when implementing projects funded through counter parting scheme between the BLGU and MLGU like volunteers for the organized groups such as the Project Implementation Team, Monitoring and Inventory Team, Procurement Team and Bids and Awards Committee, etc.
4. Procurement procedures as provided under RA 9184 otherwise known as Government Procurement Reform Act shall be strictly observed.

d. Post Project Completion:

1. Operation and Maintenance (O&M) Group shall be organized to oversee the operation and maintenance of completed projects funded through the counter parting scheme.
2. Operation and Maintenance Plan and policies shall be formulated for every project that has been completed funded out of the counter parting scheme.
3. BLGU/MLGU shall allocate funds for the operation and maintenance of the completed project.

SECTION 7. REQUIREMENTS AND SANCTIONS

In order to ensure the sustainability and institutionalization of the Community Driven Development (CDD) approach and the good practices experienced during the KALAHI-CIDSS implementation, the following requirements and sanctions shall be strictly imposed:

- a. No project of the barangay shall be included in the Comprehensive Development Plan and other lists of projects for funding allocation unless the project has been identified during the PSA workshop and validated by the community in a barangay assembly- compliance of this requirement shall be proven by the minutes of the proceedings of the PSA workshop and the Barangay Assembly and the attendance of the participants during the barangay assembly.
- b. No request for funding assistance by a barangay from the MLGU for the implementation of its prioritized project shall be granted unless the barangay will provide a counterpart either in cash or in-kind. Availability of the cash of the barangay to the project shall be shown through its annual budget or appropriation ordinance while its counterpart in-kind shall be proven through a resolution of the Sangguniang Barangay indicating in the said resolution the type of in-kind counterpart and the cash value of the in-kind contribution. If the counterpart is through labor, a labor matrix shall be prepared indicating amount that the laborer or worker shall contribute.
- c. All requests by the barangay for the implementation of project through counter parting scheme shall be accompanied with the Program of Work, technical plans and design.
- d. In implementing projects using counter parting scheme between the MLGU and BLGU, cash counterpart of the MLGU shall be transferred to the BLGU account. The BLGU shall take the lead the implementation of the project. However, said counter parting engagement shall be covered by a Memorandum of Agreement by and between the MLGU and the BLGU. The MOA shall outline the implementation guidelines to ensure that funds are protected from misuse and that the desired accomplishment of the project shall be attained. Conditions in the MOA may include the inspectorate authority of the MLGU as to the Physical Accomplishment through the Municipal Engineer and as to the financial transaction for the accountant to be allowed to evaluate financial documents including disbursement vouchers and its supporting papers.
- e. No implementation of a priority project of a barangay utilizing a counter parting scheme between the Barangay and MLGU shall be undertaken if the fund allocated for the specific project by the BLGU, MLGU and the community including in-kind contribution will not be able to produce a project that can be utilized for its desired purpose after the fund has been exhausted.
- f. The BLGU shall take the lead in the implementation of a priority project of the Barangay through counter parting scheme. However, organized volunteer groups shall be tapped such as the Project Implementation Team, Monitoring and Inventory Team, Procurement Team and Bids and Awards Committee to assist in the implementation of the project.

SECTION 8. ALLOCATION OF LOCAL COUNTERPART CONTRIBUTION (LCC) OF THE LGU OF DUMINGAG IN ITS ANNUAL BUDGET

In order to ensure that the local counter parting scheme in the implementation of the priority projects shall be undertaken, the LGU of Dumingag shall allocate at least twenty percent (20%) of its twenty percent (20%) Development Fund (DF) as Local Counterpart Contribution (LCC). This fund shall be utilized solely for the counter parting engagement with the different barangays of the municipality.

SECTION 9. PRIORITIZATION BY THE MUNICIPAL DEVELOPMENT COUNCIL

Considering the meager resources of both the barangay and the municipal government that can be utilized in implementing priority projects of the barangay, prioritization shall be undertaken as an option to maximize the utilization of fund for projects that have a greater impact to the community. For this purpose, the Municipal Development Council shall

HON. JULIUS G. JAMERO
SB Member

conduct the prioritization of projects of the different barangays for the purpose of allocating funds from the LCC of the municipal government.

SECTION 10. CONTINUING ENGAGEMENT OF THE MUNICIPAL INTER-AGENCY COMMITTEE (MIAC) IN CDD ACTIVITIES

The MIAC composed of Heads of Departments of the LGU and the National Government Agencies shall continue to exist and perform its mandated functions. Technical assistance shall continue to be provided to the barangays in order to sustain the good practices and in the implementation of the CDD technology.

SECTION 11. TRANSPARENCY AND ACCOUNTABILITY MECHANISM

In order to promote transparency and accountability, a transparency billboard shall be constructed within the project site indicating thereof the nature of the project, total project cost, duration of the project and the counterpart contribution of participating entities.

During the implementation of the project, the physical accomplishment and financial report shall be posted in the barangay hall and other conspicuous places so that the public may know and be informed of the project implementation status.

SECTION 12. CREATION OF A COMMUNITY DRIVEN DEVELOPMENT (CDD) UNIT AND DESIGNATION OF A CDD FOCAL PERSON IN THE LGU OF DUMINGAG

The Local Chief Executive is hereby authorized to create a Community Driven Development (CDD) Unit and to designate a CDD Focal Person whose basic function is to ensure that community driven development approach continuously being practiced by the communities and that CDD principles and objectives are being adhered along the area on local development planning, local development, investment programming, budgeting and financial arrangement, monitoring and evaluation and sustainability mechanism.

SECTION 13. AUTHORITY OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) TO FORMULATE IMPLEMENTING RULES AND REGULATIONS (IRR) OF THIS ORDINANCE

The Municipal Development Council (MDC) is authorized to formulate the implementing rules and regulations of this ordinance which shall include but not limited to the setting of the criteria for the prioritization, resource allocation based on the available funds of the MLGU/BLGU.

SECTION 14. REPEALING CLAUSE

Any portion of an Ordinance, order or memorandum of local effect inconsistent with the provision/s of this Ordinance is hereby repealed or modified accordingly.

SECTION 15. SEPARABILITY CLAUSE

If any portion of this Ordinance is declared invalid or unconstitutional, other portions hereof not affected by such declaration shall remain in full force and effect.

SECTION 16. EFFECTIVITY CLAUSE

This Ordinance shall take effect after fifteen (15) days following the completion of the posting requirements in three (3) conspicuous places in the municipality of Dumingag.

Enacted: September 2, 2024

CONCURRED:

SANGGUNIAN BAYAN MEMBERS:

Hon. Julius G. Jamero

Hon. Dean Kaiser C. Tangalin

Hon. Jerson L. Cabahug

Hon. Percalixia Y. Bazar

Hon. Domingo M. Gingco

Hon. Jo Vincent J. Morpos

Hon. Francis Joeray T. Gumban

Hon. Julito C. Mandac

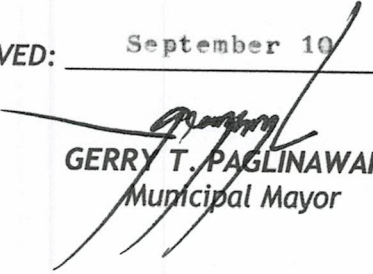
Hon. Efren A. Costanilla

Hon. Kirby Tracy V. Estillore

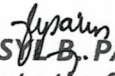
ATTESTED AND CERTIFIED
TO BE DULY ADOPTED


EDGARDO G. JAMERO
Presiding Officer / Municipal Vice Mayor

APPROVED: September 19, 2024


GERRY T. PAGLINAWAN
Municipal Mayor

I hereby certify that the foregoing Ordinance is true and correct.


JESSYL B. PALON
Secretary to the Sanggunian