

HON. JULIUS G. JAMERO
SB Member

HON. JO VINCENT J. MORPOS
SB Member

HON. DEAN KAISER C. TANGALIN
SB Member

HON. FRANCIS JOERAY T. GUMBAN
SB Member

HON. JERSON L. CABAHUG
SB Member

HON. JULITO C. MANDAC
SB Member

HON. PERCALIXIA Y. BAZAR
SB Member

HON. EFREN A. COSTANILLA
SB Member

HON. DOMINGO M. GINGCO
Ex-Officio Member

HON. KIRBY TRACY V. ESTILLORE
Ex-Officio Member

JESSYL B. PALON
Secretary to the Sangguniang

HON. EDGARDO G. JAMERO
Municipal Vice Mayor

HON. GERRY T. PAGLINAWAN
Municipal Mayor

Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
Municipality of Dumingag
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 93rd REGULAR SESSION OF THE 11th SANGGUNIANG BAYAN OF DUMINGAG, ZAMBOANGA DEL SUR HELD AT THE MUNICIPAL SESSION HALL ON NOVEMBER 4, 2024.

OFFICERS/MEMBERS:	POSITION	PRESENT	ABSENT	OB	OL
Hon. Edgardo G. Jamero	Municipal Vice Mayor	___/___	___	___	___
Hon. Julius G. Jamero	SB Member	___/___	___	___	___
Hon. Jo Vincent J. Morpos	SB Member	___/___	___	___	___
Hon. Dean Kaiser C. Tangalin	SB Member	___/___	___	___	___
Hon. Francis Joeray T. Gumban	SB Member	___/___	___	___	___
Hon. Jerson L. Cabahug	SB Member	___/___	___	___	___
Hon. Julito C. Mandac	SB Member	___/___	___	___	___
Hon. Percalixia Y. Bazar	SB Member	___/___	___	___	___
Hon. Efren A. Costanilla	SB Member	___/___	___	___	___
Hon. Domingo M. Gingco	Ex - Officio Member, LnB	___/___	___	___	___
Hon. Kirby Tracy V. Estillore	Ex - Officio Member, SK	___/___	___	___	___

Municipal Ordinance No. 11th-23-2024

AN ORDINANCE CREATING THE PLANTILLA POSITIONS OF (1) LOCAL LEGISLATIVE STAFF OFFICER I, (1) LOCAL LEGISLATIVE STAFF EMPLOYEE II, (1) ADMINISTRATIVE AIDE IV (DRIVER II), (1) ADMINISTRATIVE OFFICER V (RECORDS OFFICER III), (1) ADMINISTRATIVE AIDE III, (1) ANIMAL KEEPER III, (1) RURAL HEALTH PHYSICIAN, (1) NUTRITION OFFICER I, (1) COMMUNITY AFFAIRS OFFICER IV IN VARIOUS MUNICIPAL OFFICES OF THE LOCAL GOVERNMENT UNIT OF DUMINGAG, ZAMBOANGA DEL SUR AND PROVIDING FUNDS THEREFOR.

Be it ORDAINED by the Sangguniang Bayan of Dumingag, Zamboanga del Sur in a session duly assembled, that;

SECTION 1. TITLE

This ordinance shall be called "An Ordinance creating the plantilla positions of (1) Local Legislative Staff Officer I, (1) Local Legislative Staff Employee II, (1) Administrative Aide IV (Driver II), (1) Administrative Officer V (Records Officer III), (1) Administrative Aide III, (1) Animal Keeper III, (1) Rural Health Physician, (1) Nutrition Officer I, (1) Community Affairs Officer IV in various municipal offices of the Local Government Unit of Dumingag, Zamboanga del Sur and providing funds therefor."

SECTION 2. LEGAL BASES

Section 458 (a) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991 states that, "The Sangguniang Bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under section 22 of this Code, and shall":

(viii). "Determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government."

ARTICLE 163 of the Implementing Rules and Regulations (IRR) of the same code provides that, "Every LGU shall design and implement its own organizational structure and staffing

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pattern taking into consideration its priority needs, service requirements, and financial capabilities consistent with the principles on simplicity, efficiency, economy, effectiveness, dynamism, and public accountability, subject to the minimum standards and guidelines prescribed therefore by Civil Service Commission (CSC).”

SECTION 3. CREATION OF PLANTILLA POSITIONS

The following plantilla positions in various municipal offices are hereby created. It is also ordered that there will be a partial reorganization in the plantilla of personnel of the local government unit of Dumingag, Zamboanga del Sur to include the created positions, to wit;

Office	No. of Created Plantilla Positions	Plantilla Position	Salary Grade
Sangguniang Bayan Office	1	Administrative Officer V (Records Officer III)	Salary Grade 18
	1	Local Legislative Staff Officer I	Salary Grade 11
	1	Local Legislative Staff Employee II	Salary Grade 4
	1	Administrative Aide IV (Driver II)	Salary Grade 4
Municipal Budget Office	1	Administrative Aide III	Salary Grade 3
Municipal Agriculture Office	1	Animal Keeper III	Salary Grade 9
Municipal Health Office	1	Rural Health Physician	Salary Grade 24
	1	Nutrition Officer I	Salary Grade 10
Municipal Mayor's Office	1	Community Affairs Officer IV	Salary Grade 22

SECTION 4. DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the personnel that will fill in the aforementioned plantilla positions shall be in accordance with the guidelines set forth by the Civil Service Commission (CSC) and as provided for by the mandate of their respective offices.

SECTION 5. APPROPRIATION

The Municipal Budget Office shall prepare the corresponding budget to cover the salaries and other emulations due to the personnel who will fill the plantilla positions. Mandatory and statutory compensations shall also be shouldered by the municipal government in which this shall be reflected every year in the Annual Budget. The amount therefore, is hereby appropriated and shall be taken from the General Fund of the municipal government of Dumingag, Zamboanga del Sur.

SECTION 6. IMPLEMENTING OFFICE

The Human Resource and Management Office (HRMO) is hereby mandated to implement this Ordinance. The office shall ensure that the plantilla positions created in various offices as provided for in Section 3 of this Ordinance and the personnel who will fill these plantilla positions are in accordance with the qualification standards set forth by the Civil Service Commission (CSC) and in conformity with the existing policies of the Department of Budget and Management (DBM).

SECTION 7. REPEALING CLAUSE

Any portion of an ordinance, order or memorandum of local effect inconsistent with the provision/s of this ordinance is hereby repealed or modified accordingly.

SECTION 8. SEPARABILITY CLAUSE

Any section or provision in this ordinance maybe declared unlawful or invalid the remainder of such declarations shall remain to be in full force and effect.

SECTION 9. EFFECTIVITY CLAUSE

This Ordinance shall take effect fifteen (15) days after its posting in at least three (3) conspicuous places in the municipality.

Enacted: November 4, 2024

CONCURRED:

SANGGUNIANG BAYAN MEMBERS:

Hon. Julius G. Jamero

Hon. Dean Kaiser C. Tangalin

Hon. Jerson L. Cabahug

Hon. Percalixia Y. Bazar

Hon. Domingo M. Gingco

Hon. Jo Vincent J. Morpos

Hon. Francis Joeray T. Gumban

Hon. Julito C. Mandac

Hon. Efren A. Costanilla

Hon. Kirby Tracy V. Estillore

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED

EDGARDO G. JAMERO
Presiding Officer/Municipal Vice Mayor

APPROVED: November 25, 2024

GERRY T. PAGLINAWAN
Municipal Mayor

I hereby certify that the foregoing Ordinance is true and correct.

for: *afdm*
JESSYL B. PALON
Secretary to the Sanggunian