

Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
Municipality of Dumingag
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OFFICE OF THE PROVINCIAL SECRETARY

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OFFICE OF THE SANGGUNIANG BAYAN PROVINCE OF ZAMBOANGA DEL SUR

EXCERPT FROM THE MINUTES OF THE 5th REGULAR SESSION OF THE 10th SANGGUNIANG BAYAN OF DUMINGAG, ZAMBOANGA DEL SUR HELD AT THE MUNICIPAL SESSION HALL ON August 06, 2019.

OFFICERS/MEMBERS	POSITION	PRESENT	ABSENT	OB	OL
Hon. Mydell G. Pacalioga	Vice Mayor	___/___	___	___	___
Hon. Julius G. Jamero	SB Member	___/___	___	___	___
Hon. Lars Christian C. Tangalin	SB Member	___/___	___	___	___
Hon. Irish J. Mandao	SB Member	___/___	___	___	___
Hon. Tracy E. Morpos	SB Member	___/___	___	___	___
Hon. Paquito P. Duerme, Jr.	SB Member	___/___	___	___	___
Hon. Nilo B. Ledesma	SB Member	___/___	___	___	___
Hon. Jenny T. Arbitrario	SB Member	___/___	___	___	___
Hon. Francis Joeray T. Gumban	SB Member	___/___	___	___	___
Hon. Jerson L. Cabahug	Ex- Officio Member	___/___	___	___	___
Hon. Leonel C. Dinawanao	Ex- Officio Member	___/___	___	___	___

Municipal Ordinance No. 12, s. 2019

AN ORDINANCE SETTING ELIGIBILITY CRITERIA FOR FINANCIAL ASSISTANCE (Assistance in Crisis Situation) TO QUALIFIED RECIPIENTS/BENEFICIARIES IN THE MUNICIPALITY OF DUMINGAG, ZAMBOANGA DEL SUR.

Be it ordained by the Sangguniang Bayan of Dumingag, Zamboanga del Sur, in session assembled that:

Section 1. TITLE.

This ordinance shall be known as the "Eligibility Criteria for Financial Assistance to Qualified Recipients/Beneficiaries in the Municipality of Dumingag, Zamboanga del Sur."

Section 2. BACKGROUND.

Pursuant to DSWD Memorandum Circular No. 2, s. of 2014 that the DSWD, is a leader in social protection, is mandated to work towards the achievement of improved capacities and opportunities of the poor, vulnerable and disadvantaged individuals and, families and communities, to enable them to improve their quality of life.

On this, the Assistance to Individuals in Crisis Situation (AICS) is part of the DSWD's protective services for the poor, marginalized and vulnerable/disadvantaged individuals. The AICS has been implemented by the DSWD for decades, as part of its technical assistance and resource augmentation support to LGUs and other partners.

Historical data shows there has been increasing number of AICS clients and based on their profile, most of them come from remote areas.

The beneficiaries of the AICS shall be given, utmost priority; first, to indigent families under National Household Targeting System for Poverty Reduction (NHTS-PR); second, to families belonging to the informal sector, and third, other poor, marginalized and vulnerable/disadvantaged families.

Financial assistance is defined as limited assistance either in cash or guarantee letters (to service providers) to individuals and families whose normal functioning has been hampered due to difficult situations brought about by dysfunctional situations that may

be caused by poor health conditions, natural and man-made calamities, and other crisis situations.

Section 3. FORMS OF ASSISTANCE.

The assistance may be in the form of the following:

1. **Transportation Assistance** - assistance for the payment of transportation expenses (such as but not limited to purchase tickets to sea/ land transport facilities) to enable them to return to their home provinces permanently or to attend to emergency concerns such as death or chronic sickness of a family member in their provinces and other emergency situations; case filing (sexually abuse, VAWC, CICA & CAR); refer patients and for treatment of mental illness and others.
2. **Medical Assistance** - assistance to help shoulder hospitalization expenses, purchase of medicines, and other medical treatment (i.e. laboratory procedures including but not limited to CT Scan, ECG, 2DEcho, Assistive medical devices, etc.), needs to undergo operation, a Philhealth member but still have excess hospital bill, have chronic diseases, other medical expenses and medicine maintenance.
3. **Burial Assistance** - assistance to shoulder funeral costs and related expenses such as coffin and embalm expenses, unsettled funeral balance, expenses for tomb making and expenses for internment.
4. **Educational Assistance** - is a form of assistance given to eligible beneficiaries to help defray the other cost of sending students/ children to school such as school tuition fees, school supplies, transportation allowance and other school related expenses.
5. **Calamity Assistance** - is a form of assistance to help individuals and/ or families defray costs of damages to their properties, disruption of means of livelihoods, roads and normal way of life of people in the affected areas as a result of the occurrence of natural or human-induced hazard.
6. **Children in Need of Special Protection and Other Special Cases** - is a form of assistance to eligible beneficiaries to help children in need of special protection such as but not limited to child abuse, Violence Against Women and Children victims, Children at risk and Children in Conflict with the Law and Child Trafficking.

Section 4. REQUIREMENTS.

Submit the following original or certified true copy documents, and/ or photocopy documents certified by the social worker:

1. Medical Assistance

- Clinical Abstract/ Medical Certificate with signature and license number of the Attending Physician (issued within 3 months)
- Hospital Bill (for payment of hospital bill) or prescription (for medicines) or Laboratory Requests (for procedures)
- Certificate of Indigency, Residency and any Valid ID of the client
- Referral Letter (if Applicable)

2. Burial Assistance

- Funeral Contract
- Registered Death Certificate

- Permit to transfer/ Health Permit (for transfer of cadaver)
- Certificate of Indigency, Residency and any Valid ID of the client
- Referral Letter (if Applicable)

3. Transportation Assistance

- Police Blotter (for victims of rape, VAWC cases, robbery, etc.)
- Certificate of Indigency, Residency and any Valid ID of the client
- Referral Letter (if Applicable)

4. Educational Assistance

- Enrolment Assessment Form of Certificate of Enrolment or Registration
- School ID of the student/ beneficiary
- Certificate of Indigency, Residency and any Valid ID of the client
- Referral Letter (if Applicable)

5. Calamity Assistance

- Damage Assessment/Certification from the Municipal Disaster Risk Reduction Management Office
- Police Blotter (in cases of Fire Damage, etc.)
- Certificate of Indigency, Residency and any Valid ID of the client
- Referral Letter (if Applicable)

6. Children in Need of Special Protection and Other Special Cases

- Police Blotter (for victims of child abuse, Violence Against Women and Children victims, Children at risk and Children in Conflict with the Law, etc.)
- Certificate of Indigency, Residency and any Valid ID of the client
- Referral Letter (if Applicable)

Section 5. IMPLEMENTING GUIDELINES.

The type, kind, and amount of financial assistance to be provided to the beneficiaries shall be based on the assessment and recommendation of the MSWDO workers and/or other authorized personnel. Appropriate documentation shall support all disbursements of funds based on the Social Case Study Report for each beneficiary.

The social worker and/or the authorized personnel may recommend assistance beyond P10,000 but not exceed P25,000, subject to availability of Funds. However, in extremely justifiable cases, the amount assistance beyond P25, 000 but not exceed P75,000 may be granted.

A client can avail of the assistance only once within three (3) months. Availment of assistance beyond this limit must be supported by a justification based on the special need of the beneficiary per assessment of the social worker.

A Social Case Study report made by the social worker is required as supporting document. The client will be assessed based on the assistance requested and documents presented. The social worker shall initially assess the appropriateness of the documents presented vis-à-vis the requirements. The client will be requested to complete necessary requirements as basis of assessment and recommendation of the social worker. If found fraudulent, automatically, the request for assistance will be void and/or disqualified.

Section 6. IMPLEMENTING AGENCY.

The provisions of this ordinance shall be enforced by the Office of the Municipal Mayor through Municipal Social Welfare and Development Office (MSWDO).

Section 7. SEPARABILITY CLAUSE.

If any portion of this ordinance is declared unconstitutional, other portions thereof not affected by such declaration shall remain in full force and effect.

Section 8. REPEALING CLAUSE.

Any portion inconsistent with the provisions of this ordinance is hereby repealed or modified accordingly.

Section 9. EFFECTIVITY CLAUSE.

This ordinance shall take effect after the approval of the Sangguniang Panlalawigan and after 15 days a copy hereof is posted on the bulletin board in the municipal hall and two other conspicuous places.

Date Enacted: August 6, 2019

SANGGUNIANG BAYAN MEMBERS:

Hon. Julius G. Jamero

Hon. Lars Christian C. Tangalin

Hon. Irish J. Mandao

Hon. Tracy E. Morpos

Hon. Paquito P. Duerme, Jr.

Hon. Nilo B. Ledesma

Hon. Jenny T. Arbitrario

Hon. Francis Joeray T. Gumban

Hon. Jerson L. Cabahug

Hon. Leonel C. Dinawanao

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED

APPROVED: August 23, 2019


MYDELL G. PACALIOGA
Presiding Officer/Municipal Vice Mayor


JOAN P. ABEJUELA
Municipal Mayor


JESSEL B. PALON
Secretary to the Sanggunian

Not valid without Sanggunian seal