



Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 63rd REGULAR SESSION OF THE 9th SANGGUNIANG BAYAN OF DUMINGAG, ZAMBOANGA DEL SUR HELD AT THE MUNICIPAL SESSION HALL ON July 17, 2018.

<u>OFFICERS/MEMBERS</u>	<u>POSITION</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OB</u>	<u>OL</u>
Hon. Francis Joeray T. Gumban	Acting Vice Mayor	___/___	___	___	___
Hon. Lars Christian C. Tangalin	SB Member	___/___	___	___	___
Hon. Irish J. Mandao	SB Member	___/___	___	___	___
Hon. Nilo B. Ledesma	SB Member	___/___	___	___	___
Hon. Jenny T. Arbitrario	SB Member	___/___	___	___	___
Hon. Paquito P. Duerme, Jr.	SB Member	___/___	___	___	___
Hon. Tracy E. Morpos	SB Member	___/___	___	___	___
Hon. Bernaldo P. Degenion	SB Member	___	___	___/___	___
Hon. Jerson L. Cabahug	Ex- Officio Member	___	___	___/___	___
Hon. Leonel C. Dinawanao	Ex- Officio Member	___/___	___	___	___

Municipal Ordinance No. 15, s. 2018

AN ORDINANCE CREATING THE MUNICIPAL YOUTH DEVELOPMENT OFFICE (MYDO), CREATING PLANTILLA POSITIONS AND PROVIDING FUNDS FOR ITS OPERATION THEREOF IN THE MUNICIPALITY OF DUMINGAG, ZAMBOANGA DEL SUR.

Be it enacted by the Sangguniang Bayan in session assembled that:

SECTION 1. TITLE.

This ordinance shall be known as the "Municipal Youth Development Office (MYDO)".

SECTION 2. DEFINITION OF TERMS.

For the purposes of this ordinance, the following terms are hereby defined as:

- **Youth** - shall refer to a person whose ages range from 15 to 30 years old;
- **Youth Organizations** - shall refer to those organizations whose membership/composition is youth;
- **Youth-Serving organizations** - shall refer to those registered organizations or institutions whose principal programs, projects and activities are youth-oriented and youth-related; and
- **MYDO** - Municipal Youth Development Office
- **MYDP** - Municipal Youth Development Plan
- **MYDC** - Municipal Youth Development Council

SECTION 3. OBJECTIVES.

- To develop and harness the full potential of the youth as responsible partners in the nation-building;
- To encourage active participation of children and youth in all programs, project and activities affecting them;
- To provide monitoring and coordinating mechanisms for children and youth programs, project and activities;
- To provide venue for the active participation of the children and youth in the cultural and eco-tourism awareness program; and
- To develop, promote and protect the physical, moral, spiritual, psychological, emotional aspect and also social well-being of the youth cognizant of its vital role in nation building.

SECTION 4. LEGAL BASIS.

- **Implementing Rules and Regulations of the Republic Act No. 10742 otherwise known as SK Reform Act 2015** - states that "there shall be in every municipality a Youth Development Office which shall be headed by a youth development officer";
- **DILG Memorandum Circular No. 2017-36** - states the Creation of Municipal Youth Development Office (MYDO) at the Province, City, and Municipal level;

SECTION 5. RATIONALE.

Being aware of the vital roles of the youth in the nation-building, there shall be in every municipality a Municipal Youth Development Office to develop and carry out programs and projects that will promote the welfare of the youth in particular and society in general.

This office binds wide and multi-sectoral participation of the youth and shall assist the planning and execution of projects and programs. This office shall provide learning opportunities; promote holistic well-being, encourage sports, the arts, and cultural development, and inculcate financial education and work ethics. Municipal Youth Development Office will ensure that all programs for the youth are well-implemented with a long-term goal of creating future leaders.

SECTION 6. CREATION OF THE MUNICIPAL YOUTH DEVELOPMENT OFFICE (MYDO).

There is hereby created the Municipal Youth Development Office referred to as MYDO under the Office of the Municipal Mayor.

SECTION 7. ESTABLISHMENT OF YOUTH INFORMATION AND ASSISTANCE DESK.

There shall be a Youth Information and Assistance Desk inside the Municipal Youth Development Office.

SECTION 8. COMPOSITION OF MUNICIPAL YOUTH DEVELOPMENT OFFICE (MYDO).

- Youth Development Officer V (SG24)
- Youth Development Officer IV (SG22)
- Youth Development Officer III (SG18)
- Youth Development Officer II (SG14)
- Youth Development Officer I (SG10)
- Youth Development Assistant II (SG8)
- Youth Development Assistant I (SG5)
- Administrative Aide (SG1)
- Administrative Aide (SG1)

SECTION 9. POSITION TITLES, QUALIFICATION STANDARDS AND SALARY GRADES FOR THE TECHNICAL STAFF OF MYDO.

The MYDO Officer series of position titles with their corresponding minimum qualification standards and salary grades shall be used in the classification of the technical staff of the MYDO, as follows:

- Youth Development Officer V (SG24)** shall have a Master's Degree with 4 years in position involving management and supervision, 24 hours of training in management and supervision and Career Service Professional/2nd level Eligibility.
- Youth Development Officer IV (SG22)** shall have a Bachelor's Degree with 3 years of relevant experience, 16 hours of relevant training and Career Service Professional/2nd level Eligibility.
- Youth Development Officer III (SG18)** shall have a Bachelor's Degree with 2 years of relevant experience, 8 hours of relevant training and Career Service Professional/2nd level Eligibility.
- Youth Development Officer II (SG14)** shall have a Bachelor's Degree with 1 year of relevant experience, 4 hours of relevant training and Career Service Professional/2nd level Eligibility.

- v. **Youth Development Officer I (SG10)** shall have a Bachelor's Degree with no experience required, no training required and Career Service Professional/2nd level Eligibility.
- vi. **Youth Development Assistant II (SG8)** shall have a completion of 2 years in College with 1 year of relevant experience, 4 hours of relevant training and Career service Sub-Professional/1st level Eligibility.
- vii. **Youth Development Assistant I (SG5)** shall have a completion of 2 years in College with no experience required, no training required and Career service Sub-Professional/1st level Eligibility.
- viii. **Administrative Aide (SG1)** shall be able to read and write.

SECTION 10. ADDITIONAL QUALIFICATION.

The Local Government Unit of Dumingag hereby set the following additional qualifications for the personnel of Municipal Youth Development Office (MYDO):

- Must have an experience in Youth Development Affairs and/or involvement in youth or youth-serving organizations for at least three (3) years;
- Shall be appointed by the Local Chief Executive with the age of not more than thirty (30) years at the time of his/her appointment; and
- Should undertake the Capacity Development Trainings guided by Genuine People's Agenda and other local trainings.

SECTION 11. FUNCTIONS OF MYDO.

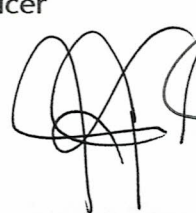
- a. To coordinate and harmonize activities of all agencies and organization in the municipality engaged in youth development programs;
- b. To develop and provide support for the development and coordination of youth projects and design strategies to gain support and participation of the youth;
- c. To assist and coordinate with the local government agencies and non-governmental organizations and institutions in the promotion of the programs, projects and activities in the municipality relative to youth promotion and development;
- d. To develop and accredit sports and training centers and other institutions providing services for the youth;
- e. To organize and facilitate scholastic enhancement trainings and academic exposures for the youth;
- f. To monitor implementation of programs and projects at the municipal level;
- g. To extend and provide support or assistance to deserving youth and youth organizations including scholarship grants;
- h. Perform such other functions as may be provided by law, ordinance, or as the LCE, DILG, or the NYC may require;
- i. Coordinates with different offices as regards to the implementation of the programs and projects under the Municipal Youth Development Office.

SECTION 12. CREATION OF MUNICIPAL YOUTH DEVELOPMENT COUNCIL.

The Municipal Youth Development Council (MYDC) shall be created and organized whose composition shall be the following:

- | | | |
|-------------------------|---|--|
| Chairperson | - | Municipal Mayor |
| Vice Chairperson | - | SB, Chairman on Youth |
| Members | - | SK Federated President |
| | | Municipal Youth Development Officer |
| | | ABC President |
| | | Municipal Planning & Development Officer |
| | | Municipal Health Officer |






Municipal Social Welfare & Development Officer
Dumungag Organic Culture Officer
Municipal Budget Officer
District Supervisors
Municipal Disaster Risk Reduction & Management Officer
Municipal Sports Coordinator
DISOA/DTTS Administrator
Local Chief of Police, Philippine National Police,
Municipal Early Childhood Care Development Officer
NGO-Socio-Civic Group/ Representative
Municipal Local Government Operation Officer

Others deemed necessary

12.1 Functions of MYDC: The Council shall be responsible for:

- Serve as a focal point through which various organizations and individuals work together cooperatively in the planning, implementation and evaluation of programs on youth development;
- Provide for an effective mechanism for the coordination of existing services and programs and those which might be developed in the immediate futures;
- Provide mechanism to obtain funds, volunteers, facilities and technical expertise; and
- Perform other related responsibilities as may be deemed necessary for the implementation of the programs and projects under the MYDO.

12.2 Meetings.

- Shall meet once a month or as often as necessary at the discretion of the chairperson or at the call of a majority of the members of the council.

SECTION 13. SK REFORM MANDATE

- a. Register and verify youth and youth-serving organizations;
- b. Provide technical assistance to the MYDC of the concerned LGU in the formation of the MYDP;
- c. Facilitate the election of the MYDC representatives;
- d. Serve as a secretariat to the MYDC;
- e. Conduct the mandatory and continuing training of SK officials in accordance with the programs jointly designed and implemented;
- f. Provide technical, logistical and other support in the conduct of the mandatory and continuing training programs;
- g. Coordinate with the Commission, with regards to the youth programs within their jurisdiction and;
- h. Perform such other functions as may be provided by law, ordinance or as the LCE, DILG, or the NYC may require;

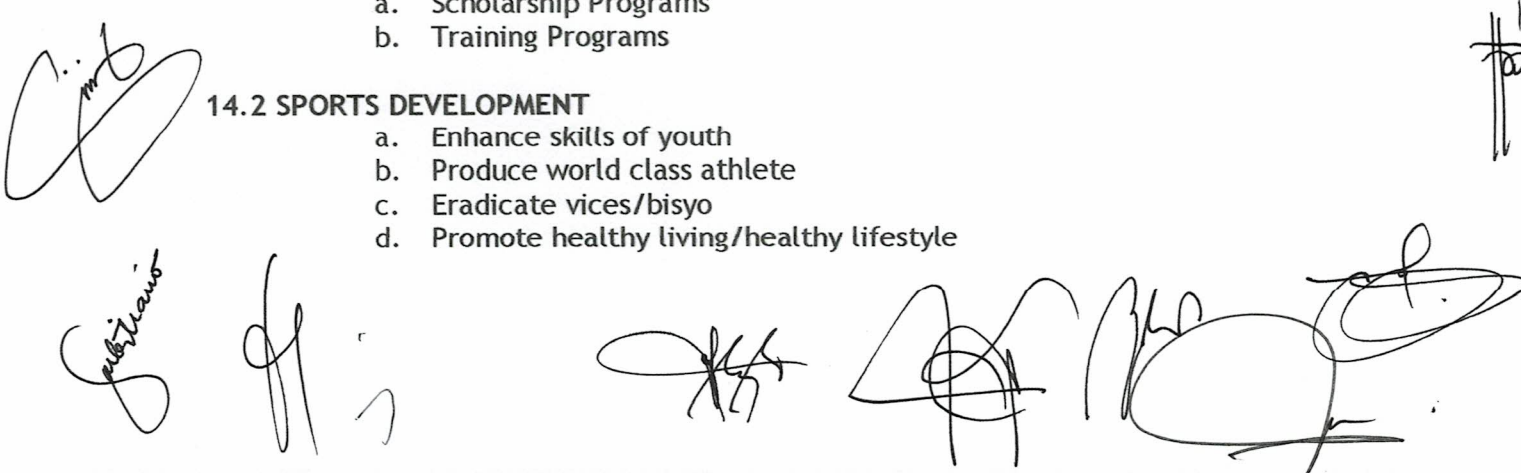
SECTION 14. PROGRAMS AND ACTIVITIES.

14.1 SCHOOL LINK AND EDUCATION PROGRAMS

- a. Scholarship Programs
- b. Training Programs

14.2 SPORTS DEVELOPMENT

- a. Enhance skills of youth
- b. Produce world class athlete
- c. Eradicate vices/bisyo
- d. Promote healthy living/healthy lifestyle

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14.3 ORGANIC CULTURE AND ARTS

- a. Define and advance the organic culture and arts in coordination with DOCO
- b. Advocate the youth on importance of this distinct culture
- c. Mold the love on the youth for farming, protecting the environment and a strong belief in understanding the organic culture.

14.4 CAREER ORIENTATION AND EMPLOYMENT

- a. Enhancing job skills for youth
- b. Organized job fair for the youth
- c. Special Program for Employment Services in partnership with DOLE
- d. Create opportunity for social entrepreneurship

14.5 ORGANIC AGRICULTURE (GUGMA SA UMA)

- a. Training Programs relative to organic agriculture
- b. Environmental Protection and Conservation

14.6 VOLUNTEERISM

- a. Aims to help people through different services like safety, health, disaster management, social and youth services

14.7 HEALTH AND NUTRITION

- a. Provide feeding program
- b. Teaching the youth the proper hygiene
- c. Promote healthy living/healthy lifestyle

14.8 ADOLESCENT HEALTH EDUCATION PROGRAM

- a. Provide basic health care assistance and promote healthy lifestyle
- b. Conduct programs on issue on sexual and productive health
- c. To educate about Human Immunodeficiency Virus (HIV)
- d. Assessment on high risk behavior on male; smoking, alcohol use, drug abuse and sexual behavior
- e. Evaluation on female; sexual abuse, sexual exploitation, unwanted pregnancies, abortion and unsafe pregnancy

SECTION 15. IMPLEMENTING AGENCY.

The provisions of this ordinance and its implementing rules and regulations shall be enforced by the Office of the Municipal Mayor through Municipal Youth Development Office (MYDO) with the cooperation of the Municipal Planning and Development Office (MPDO), Municipal Social Welfare and Development Office (MSWDO), Dumingag Organic Culture Office (DOCO) and Liga ng mga Barangay (LnB).

SECTION 16. BUDGETARY AND FINANCIAL REQUIREMENT.

All salaries and wages required for the personnel as well as its maintenance and operation cost shall be covered with an appropriation to be included in the Annual Regular Budget in the amount to be determined by the concerned personnel designated by the Local Chief Executive for the purpose.

SECTION 17. SEPARABILITY CLAUSE.

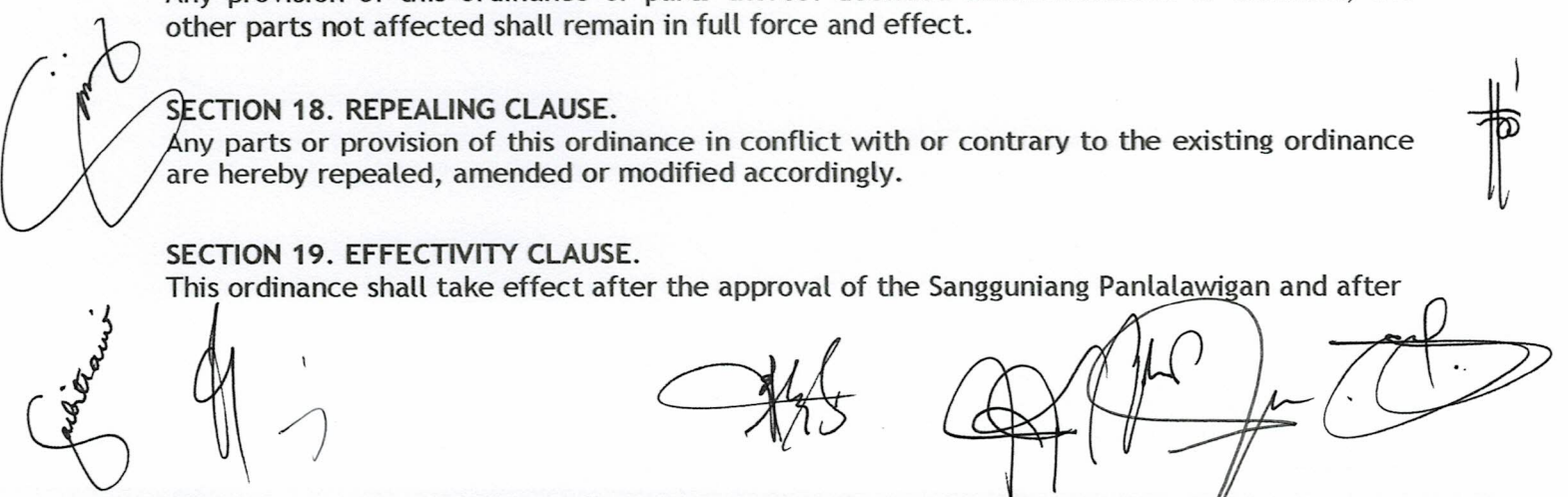
Any provision of this ordinance or parts thereof declared unconstitutional or unlawful, the other parts not affected shall remain in full force and effect.

SECTION 18. REPEALING CLAUSE.

Any parts or provision of this ordinance in conflict with or contrary to the existing ordinance are hereby repealed, amended or modified accordingly.

SECTION 19. EFFECTIVITY CLAUSE.

This ordinance shall take effect after the approval of the Sangguniang Panlalawigan and after

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15 days from the date copy hereof is posted in the bulletin board at the entrance of the municipal hall and 2 other conspicuous places.

Enacted: July 17, 2018

SANGGUNIANG BAYAN MEMBERS:

Hon. Francis Joeray T. Gumban Acting VM

Hon. Irish J. Mandao

Hon. Jenny T. Arbitrario

Hon. Tracy E. Morpos

Hon. Jerson L. Cabahug


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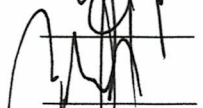
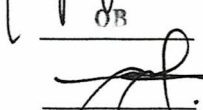
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Hon. Leonel C. Dinawanao

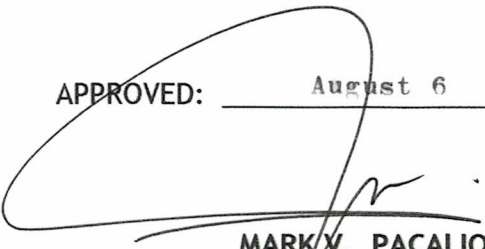


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ATTESTED AND CERTIFIED
TO BE DULY ADOPTED


FRANCIS JOERAY T. GUMBAN
SB Member
Presiding Officer/Acting Municipal Vice Mayor


JESSYL B. PALON
Secretary to the Sanggunian

APPROVED: August 6, 2018


MARK V. PACALIOGA
Municipal Mayor

Not valid without Sanggunian seal

SB FILE