



OFFICE OF THE SANGGUNANG BAYAN

EXCERPT FROM THE MINUTES OF THE 48th REGULAR SESSION OF THE 7th SANGGUNANG BAYAN OF DUMINGAG, ZAMBOANGA DEL SUR HELD AT THE MUNICIPAL SESSION HALL ON October 3, 2011

OFFICERS/MEMBERS:	POSITION	PRESENT	ABSENT	OB	OL
Hon. Michael F. Morpos	Mun. Vice Mayor	—/—	—	—	—
Hon. Francisco D. Gumban	SB Member	—/—	—	—	—
Hon. Onofre E. Paculaba	SB Member	—	—/—	—	—
Hon. Roger M. Pacalioga	SB Member	—/—	—	—	—
Hon. Agustin M. Adapon	SB Member	—/—	—	—	—
Hon. Reynante G. Borling	SB Member	—/—	—	—	—
Hon. Edgar G. Daarol	SB Member	—/—	—	—	—
Hon. Corazon J. Mandao	SB Member	—/—	—	—	—
Hon. Bernaldo P. Degenion	SB Member	—	—/—	—	—
Hon. Nilo B. Ledesma	Ex- Officio Member	—	—/—	—	—
Hon. Irish J. Mandao	Ex -Officio Member	—/—	—	—	—
Ms. Jessyl B. Palon	SB Secretary	—/—	—	—	—

Ordinance No. 7, s. 2011

AN ORDINANCE CREATING THE MUNICIPAL ECONOMIC ENTERPRISES OF THE LOCAL GOVERNMENT UNIT (LGU) OF DUMINGAG, ZAMBOANGA DEL SUR AND APPROPRIATING FUNDS THEREOF.

Be it enacted by the Sangguniang Bayan of Dumingag, Zamboanga del Sur in session assembled that:

Section 1. TITLE.

This ordinance shall be known as: "An ordinance creating the Municipal Economic Enterprises of the Local Government Unit (LGU) of Dumingag, Zamboanga del Sur and appropriating funds thereof."

Section 2. SCOPE

Subject to Section 18, Chapter I of Republic Act 7160, otherwise known as the Local Government Code of 1991, this ordinance shall regulate the operation of the economic enterprises of the LGU of Dumingag, Zamboanga del Sur and appropriating funds thereof.

Section 3. GENERAL OBJECTIVES.

This ordinance shall facilitate the centralized supervision and decentralized operation and management of the newly-created municipal economic enterprises in accordance with existing laws, rules and regulations with the following objectives:

- 3.1. To enhance effective, efficient and immediate delivery of basic services to the constituents by maintaining municipal economic enterprises;
- 3.2. To achieve optimal performance and maximum revenue generation out of the municipal economic enterprises of the LGU by rationalizing their supervision, management and operation.
- 3.3. To keep updated administrative record of the economic enterprises, including revenue collections, accounting, technical operations and maintenance, personnel and security control.

Section 4. ADMINISTRATION

The Municipal Economic Development Office (MEDO) of the LGU of Dumingag, Zamboanga del Sur shall act as the overseer and administrator of the municipal economic enterprises with the following functions:

- 4.1. To formulate measures, policies, rules and regulations for consideration by the Sangguniang Bayan in carrying the revenue generation programs of the LGU thru the municipal economic enterprises.
- 4.2. To ensure increase of the local revenues by directing and stimulating the optimal performance of the municipal economic enterprises.
- 4.3. To take the administrative role of the decentralized management and operations of the municipal economic enterprises of the LGU in the light of the Genuine People's Agenda, the comprehensive program of the LGU, and the local laws and policies approved by the Sangguniang Bayan.

- 4.4. Exercise other duties and functions as may be prescribed by an ordinance or any official issuance.

Section 5. COMPOSITION

The municipal economic enterprises of the LGU shall be composed of the following:

5.1. Public Market and Integrated Bus and Jeepney Terminal

This economic enterprise is a business that administers the public market and transport terminal and collects fees thereat. This enterprise seeks to maximize the market and terminal infrastructure assets of the municipality in order to generate employment directly and indirectly and generate income for the municipal coffers.

5.2. Dumingag Water Utility

This economic enterprise is a business that provides water services to the public by managing water sourcing and distribution up to the household level. This enterprise develops and maximizes the water resources of the municipality in order to provide safe potable water to the people in Dumingag poblacion. It also seeks to make the water distribution system sustainable by applying the principles of business or economic enterprise on what used to be a public utility and to expand its coverage of service area by exploring possible sources of water supply.

5.3. Dumingag Handicrafts

This economic enterprise is a manufacturing, wholesale and retail business of abaca handicraft products. This enterprise is established in order to provide job and business opportunities to the women of Dumingag in order to raise their income. It has a display center of handicraft products in the public market complex, as it also accepts orders and conducts booth sales during special events.

5.4. Dumingag Technological Training School

This economic enterprise is a training school that offers vocational and technical (voc-tech) courses with a curriculum that is modular in approach and registered in the Technical Education Skills Development Authority (TESDA). The school is established to cater the needs of high school graduates, out of school youths and other adults in Dumingag and other neighboring municipalities, who are interested in voc-tech education and want to develop their technical knowledge and skills for their own personal advantage in the future.

5.5. Vermiculture Production Center

This enterprise is a production center of high quality and very potent fertilizers - vermicast. By raising African night crawlers that produce vermicast, this enterprise will fill in the high demand for a potent organic fertilizer. This is meant to encourage farmers to go into organic farming. This enterprise will sell at an affordable price vermicast in sack as well as the African night crawlers by a kilo.

5.6. Municipal Nursery

This enterprise is a production center of seedlings of crops that provide high and sustainable income like rubber, falcata, and abaca. This enterprise fills in the high demand of planting materials, in order to encourage farmers to make their farms productive and liberate themselves from poverty in the process. This enterprise sells these seedlings at an affordable price, as it ensures a reasonable profit margin in order to make its business sustainable.

5.7. Sand and Gravel Quarrying plus Hollow-Blocks Making

This economic enterprise is a business that sells sand and gravel being quarried in the Guitran river, as well as sells hollow blocks. This enterprise is established to maximize the sand and gravel resources of the municipality and provide employment to a few people. This economic enterprise has a captive market, having no competitor in the municipality, as it is the sole local source of sand and gravel.

5.8. Brick and Pottery Making

This economic enterprise is a manufacturing, wholesale and retail business of brick and pottery products. This enterprise is established in order to provide job and business opportunities and raise income, especially, to the people of barangay Lipawan of Dumingag, where the soil is reddish clay.

5.9. Slaughterhouse

5.10. Public Cemetery

5.11. Municipal Poultry

5.12. Motor Pool and Heavy Equipment

Under the administrative watch of the MEDO, each economic enterprise unit has its own management team to take charge of the daily operations, based on its own operating guidelines.

Section 6. ADMINISTRATION AND MANAGEMENT OFFICE.

In order to carry out the duties and functions of the economic enterprise units of the LGU of Dumingag, the personnel duly appointed to existing positions whose job description and functions fits to the economic enterprise personnel requirement, shall be assigned and deployed to carry out the operation of the different economic enterprise units, provided however that the new plantilla positions shall be created whenever necessary whose appointments shall be subject to the Civil Service laws and rules. In the event that there is no creation of new plantilla, the key position of the municipal economic enterprise units shall be filled up through series of issuances by the Local Chief Executive.

Section 7. OFFICE AND UNIT HEADS.

The Municipal Economic and Development Officer, whose office is created by Municipal Ordinance 3, s. 2008, shall take charge and oversee the administrative functions of the different economic enterprise units. The administrative functions cover, but not limited to, the recording of all transactions of the different units, such as personnel management, revenue collection, record keeping, accounting, cashiering, security and sanitation.

Meanwhile, all units have its own management team headed by a business manager. The manager will supervise all the personnel and direct the operations of his or her respective unit.

Section 8. UNIT FUNCTIONS.

Each unit shall operate in support of the Genuine People's Agenda and in accordance with the nature of its business as provided in its own operating guidelines.

8.1. Public Market and Integrated Bus and Jeepney Terminal (IBJT)

The personnel, assigned in this unit, operate and manage the public market and IBJT. The duties of the personnel include rental collection, building maintenance, sanitation, and security in the market premises. The personnel also enforce all pertinent laws, rules and regulations with regards the public market and the IBJT

8.2. Dumingag Water Utility

The personnel, assigned in this unit, operate and manage the Dumingag Water Utility. The duties of the personnel include fee collection, meter reading, plumbing, and maintenance for better water supply distribution. The personnel also enforce all pertinent laws, rules and regulations with regards the water utility.

8.3. Dumingag Handicrafts

This enterprise employs women who transform raw abaca materials into finished handicraft products. It buys raw abaca materials from the abaca farmers for processing into finished products in its working areas. Aside from its main working area, it has satellite working areas in different barangays, meant to multiply its workforce and provide employment to more women.

8.4. Dumingag Technological Training School

Headed by a school administrator, the personnel assigned in this unit operate and manage the DTTS. They include a faculty whose competencies pass the national standards as certified by TESDA and a non-teaching staff whose assistance to the administration is very important to keep the school well-managed.

8.5. Vermiculture Production Center

The personnel, assigned in this unit, operate and manage this production center. Their duties include maintaining the vermihouse, gathering of feed stocks, taking care and feeding of the worms, selling of worms and vermicast, recording and accounting. The personnel also enforce all pertinent laws, rules and regulations with regards organic agriculture.

8.6. Municipal Nursery

The personnel, assigned in this unit, operate and manage this municipal nursery. Their duties include maintaining the nursery of different crops, germinating seeds, bagging, grafting, selling the seedlings, recording and accounting. The personnel also enforce all pertinent laws, rules and regulations with regards organic agriculture.

8.7. Sand and Gravel Quarrying plus Hollow-Blocks Making

This enterprise employs people who watch the quarrying site and collect fees from the quarry concessioners. It also employs people who manufacture and sell hollow blocks. Its working area for manufacturing hollow blocks is located at the motor pool, and its quarry collectors are posted beside the Guitran bridge where sand and gravel are sourced out.

8.8. Brick and Pottery Making

This enterprise employs people, mainly from barangay Lipawan, to transform clay materials from the said barangay, into finished pottery and brick products. The enterprise buys clay materials from the farmers of the said barangay for processing into finished products in its working area. Its main working area is located at barangay Lipawan, but it has satellite working areas in other barangays, meant to multiply its workforce and provide employment to more people.

- 8.9. Slaughterhouse
- 8.10. Public Cemetery
- 8.11. Municipal Poultry
- 8.12. Motor Pool and Heavy Equipment

Section 9. FISCAL MANAGEMENT

9.1. All income and revenues collected by every unit of the municipal economic enterprises shall be liquidated daily to the revenue collection clerk or cashier of the same unit who shall also be responsible to remit the said collections to the Municipal Treasurer.

9.2. All income and revenues collected from the different economic enterprise units shall be kept in a separate account under the Economic Enterprise account and shall be used solely for the operation of the said economic enterprise units. In the event that the income of the economic enterprise units shall not be sufficient for all its statutory and mandatory obligations at the start of the operation, the LGU shall grant funds from other sources of revenues of the LGU as subsidy.

Section 10. MONITORING AND EVALUATION.

The management of every economic enterprise unit shall submit reports to the Municipal Economic Development Office, being the administrator, who shall in turn submit a report to the Local Chief Executive every end of the month. Such report shall contain updates of collection disbursements, status of the economic enterprise unit, human resource performance assessment, and recommendations in aid of legislation for the improvement of services delivered to the public.

Section 11. APPLICABILITY CLAUSE.

This Ordinance shall be applicable only for the creation of the economic enterprise units and their functions and scope of operation. The operational policies and regulations as to the amount of fees and charges that shall be imposed shall be subject to the existing municipal revenue ordinances and subsequent enactment of new ordinances covering all or any of the economic enterprise units.

Section 12. SEPARABILITY CLAUSE.

If, for any reason, any provision, section or part of the Ordinance shall not be declared valid by a court competent jurisdiction. Such judgment shall not affect or impair the remaining provisions, sections or parts which shall continue to be in full force and effect.

Section 13. FUNDING AND DISBURSEMENT.

In order to carry out the objectives specified herein, the municipality shall appropriate the amount of P50,000 which shall be incorporated in the annual budget. Disbursement shall be approved by the Municipal Mayor subject to the usual accounting and auditing rules and procedures.

Section 14. REPEALING CLAUSE.

All or any ordinance or parts thereof which are inconsistent with any provisions of this ordinance are hereby repealed or modified accordingly.

Section 15. EFFECTIVITY CLAUSE.

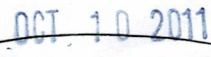
This ordinance shall take effect after the approval of the Sangguniang Panlalawigan and after fifteen (15) days from the date copy hereof is posted in the bulletin board at the entrance of the municipal hall and in at least two (2) other conspicuous places in the Poblacion, published in a local newspaper of general circulation once a week for three consecutive weeks and/or posted in the municipal hall of all municipalities within the province.

ENACTED: October 3, 2011

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED


MICHAEL F. MORPOS
Presiding Officer/Municipal Vice Mayor


JESSYL B. PALON
Secretary to the Sanggunian

APPROVED  2011


NACIANCENO M. PACALIOGA, JR.
Municipal Mayor



SB FILE