



EXECUTIVE ORDER NO. 13

Series of 2026

AN EXECUTIVE ORDER ON THE RECONSTITUTION OF THE MUNICIPAL GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM OF THE MUNICIPALITY OF DUMINGAG, ZAMBOANGA DEL SUR.

WHEREAS, Republic Act No. 9710 or the Magna Carta of Women enacted on August 14, 2009 encourages government's action by adopting gender mainstreaming as a strategy to promote and fulfill women's human rights and eliminate gender discrimination in government systems, structures, policies, programs, processes, and procedure;

WHEREAS, gender mainstreaming is a process of analyzing existing developmental paradigms, practices and goals, assessing the implications for women and men existing and planned actions in legislation, policies, programs, projects and institutional mechanism and transforming existing social and gender relations by consciously integrating gender concern in the design, development goals, implementation, monitoring and evaluation of policies, programs and projects, and legislative action in all political, economic and social spheres;

WHEREAS, mainstreaming gender equality is a commitment to ensure the institutionalization of gender equality so that women and men benefit equality and inequality is not perpetuated.

NOW THEREFORE, I, GERRY T. PAGLINAWAN, Mayor of the Municipality of Dumingag, by virtue of the powers vested in me by law, do hereby order the adaptation of the reconstitution of the Municipal GAD Focal Point System of the Municipality of Dumingag.

SECTION 1. COMPOSITION.

The Municipal Gender and Development Focal Point System (GFPS) shall be composed of, but not limited to the following:

Chairperson : **GERRY T. PAGLINAWAN**, *Municipal Mayor*

Co-Chairperson : **CRISTINE G. MAPUTI**, *Gender and Development (GAD) Focal Person*

Members :

1. **HON. FRANCIS JOERAY GUMBAN**, *Sangguniang Bayan - Chairman On Appropriations Committee*
2. **HON. RONALD B. PEPITO SR.**, *Sangguniang Bayan - Chairman of Committee on Women, Children and Family*
3. **HON. DOMINGO M. GINGCO**, *Liga ng mga Barangay President*
4. **HON. KIRBY TRACY V. ESTILLORE**, *Sangguniang Kabataan Federation President*
5. **JANICE MAE D. PAGLINAWAN**, *Municipal Administrator*
6. **DEJHAI LIBRADILLA**, *Municipal Social Welfare and Development Office*
7. **AL REY ESTILLORE**, *Municipal Planning and Development Office*
8. **MARICEL LAMBAN**, *Municipal Budget Office*
9. **EDGAR T. PABIRAN**, *Municipal Assessor's Office*
10. **MEVELL JOY N. SALAPAN**, *Municipal Treasurer's Office*
11. **ANDRELYN BALBASTRO**, *Municipal Civil Registrar*
12. **MYRNALINA ADRIAS**, *Municipal Agriculture Office*
13. **ENGR. HOSPECIO ENRICUSO, JR.**, *Municipal Engineering Office*
14. **DR. JU KANRA PANUGAO**, *Municipal Health Office*
15. **BENJAMIN T. NINI III**, *Municipal Youth Development Office*
16. **RUEL EGOS**, *Municipal Environment and Natural Resources Office*
17. **CHERRY GIL B. SUZON**, *Dumingag Organic Culture Office*
18. **ETHEL TROBANOS**, *Municipal Local Government Operations Officer, DILG*
19. **BASILDAN CANSAN**, *Subanen Affairs Head*
20. **PSSG RAQUEL DELA RAIZ**, *Philippine National Police - Women And Children Protection Center*
21. **LLOYD SUANER**, *Persons with Disabilities Affairs Office*
22. **EDNA U. MORPOS**, *Senior Citizen Office*
23. **REDEGUNDA DUHAYLUNGSOD**, *MARLIBAMA Farmers Irrigators Association/ CSO Representative*
24. **CHERRYL B. COLORADO**, *Kalipi Women's Association Coordinator*
25. **FLORICEL N. DENOPOL**, *MNAO Focal Person*

SECTION 2. FUNCTIONS. The Municipal Gender and Development Focal Point System (GFPS) primary duties and responsibilities includes, but are not limited to:

1. Lead in the gender mainstreaming in policies, plans and programs projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;
2. Analyze programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity;
3. Recommend formulation/revision of policies in advancing women's status and child protection;
4. Lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
5. Implement advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD;
6. Identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan,
7. Prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person;
8. Ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
9. Recommend awards, recognition and other incentives;
10. Build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and
11. Coordinate GAD efforts of all offices/units

SECTION 3. DUTIES AND FUNCTIONS. The GAD Focal Point Chairperson shall:

1. Issues policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including the creation, strengthening, modification or reconstitution of the GFPS; and
2. Approve the GAD Plan, Program and Budget of the agency as duly endorsed by the GFPS Members, with the assistance of the Technical Working Group, and ensure its implementation.

SECTION 4. ROLES AND RESPONSIBILITIES OF THE TECHNICAL WORKING GROUP (TWG)

The TWG or the Secretariat shall:

1. Facilitate the implementation of the gender mainstreaming efforts of the agency through the GAD planning and budgeting process;
2. Formulate agency GAD Plans, Programs and Budget in response to the gender haps and issues faced by their clients and constituencies, women and men employees, following the conduct of a gender audit, gender analysis, and/or review of sex disaggregated data;
3. Assist in the capacity development of and provide technical assistance to the agency, and as needed, to officers in the other offices or units. In this regard, the TWG shall work with the human resource development office on the development and implementation of an appropriate capacity development program on gender equality and women's empowerment for its employees, and as requested or deemed necessary for other offices under the Department or Agency, as the case may be;
4. Lead the conduct of advocacy activities and the development of IEC materials to ensure critical support of agency officials, staff and relevant stakeholders to the activities of the GAD Focal Point System and GAD mainstreaming activities;
5. Monitor the implementation of GAD-related programs, activities and projects in their respective offices and suggest corrective measures to improve implementation of GAD PAPs and GFPS activities;
6. Prepare and consolidate agency GAD accomplishment reports; and
7. Provide regular updates and recommendations to the head of agency or GFPS members on the activities based on the feedback and reports of the various units of the agency.

SECTION 5. REPEALING CLAUSE. All other orders, rules, regulations and issuances or part thereof which are inconsistent with this Executive Order are hereby repealed or modified accordingly.

SECTION 6. EFFECTIVITY CLAUSE. This Order shall take effect immediately.

Done this **14th** day of **January 2026** in Dumingag, Zamboanga Del Sur.


HON. GERRY T. PAGLINAWAN
Municipal Mayor
Dumingag, Zamboanga Del Sur