

Republic of the Philippines
Province of Zamboanga Del Sur
MUNICIPALITY OF DUMINGAG
OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 4
Series of 2026

AN EXECUTIVE ORDER RECONSTITUTING THE MUNICIPAL ZONING BOARD OF ADJUSTMENT AND APPEALS OF THE MUNICIPALITY OF DUMINGAG, ZAMBOANGA DEL SUR

WHEREAS, Section 18 of Republic Act No. 7160, otherwise known as the “Local Government Code of 1991”, authorizes LGUs to establish an organization that shall be responsible for the efficient and effective implementation of their development plans, programs, objectives, and priorities;

WHEREAS, Municipal Ordinance No. 15, s. 2014, otherwise known as the “Comprehensive Zoning Ordinance of the Municipality of Dumingag” provides regulations and principles based on the approved Land Use Plans, Zone Classifications, Administration and Enforcement and other miscellaneous provisions in relation to guide, control and regulate future growth and development of the municipality of Dumingag in accordance with its Comprehensive Land Use Plan;

NOW THEREFORE, I, GERRY T. PAGLINAWAN, Mayor of the Municipality of Dumingag, by virtue of the powers vested in me by law, do hereby order the adaptation of the reconstitution of the Municipal Zoning Board of Adjustment and Appeals of the Municipality of Dumingag:

SECTION 1. COMPOSITION.

The Municipal Zoning Board of Adjustment and Appeals shall be composed of the following:

- Chairperson : **HON. GERRY T. PAGLINAWAN**, *Municipal Mayor*
Secretariat : **EDGAR PABIRAN**, *Acting Municipal Assessor*
Members :
1. **HON. JULIUS G. JAMERO**, *Sangguniang Bayan, Committee Chairman on Infrastructure*
2. **HON. RHUMER S. BARIOGA**, *Sangguniang Bayan, Committee Co-Chair on Infrastructure*
3. **HON. DOMINGO M. GINGCO**, *Sangguniang Bayan, Committee Member on Infrastructure/ Liga ng mga Barangay President*
4. **ENGR. HOSPECIO R. ENRICUSO JR.**, *Municipal Engineer*
5. **ATTY. KATE D. AVENTAJADO**, *Municipal Mayor’s Office*
6. **WARLY DELA RAIZ**, *Libertad Dumingag Multipurpose Farmers Association (CSO Representative)*

SECTION 2. FUNCTIONS AND DUTIES OF MUNICIPAL ZONING BOARD OF ADJUSTMENT AND APPEALS.

The Municipal Zoning Board of Adjustment and Appeals primary duties and responsibilities includes, but are not limited to:

1. Acts on all applications involving the following nature:
 - a. Variances
 - b. Exceptions
 - c. Non-Conforming Uses
 - d. Complaints and Opposition to Applications.
2. Acts on all Appeals on grant or denial of Locational Clearance by the Zoning Administrator.
3. Perform other related functions as may be authorized by competent authorities.

SECTION 3. FUNCTIONS OF THE SECRETARIAT OF THE MUNICIPAL ZONING BOARD OF ADJUSTMENT AND APPEAL.

The Secretariat shall perform the following functions:

1. Keep all records of the board and provide administrative support to the board;
2. Organize and make all necessary arrangements for the meeting of the board;
3. Prepare minutes of the meeting;
4. Prepare such other functions that may be necessary for the accomplishment of the above and those that may be assigned by the board

SECTION 4. MEETINGS AND QUORUM.

The Team shall meet as often as necessary which shall be presided by the Chairman of the Municipal Zoning Board of Adjustment and Appeals (MZBAA). In the absence of the Chairman of the MZBAA, the members present constituting a quorum shall elect among themselves who may preside for such meeting only.

The affirmative vote of the majority of the members present during the meeting shall be necessary to approve an action of the team.

The quorum shall mean the presence of the majority of the members.

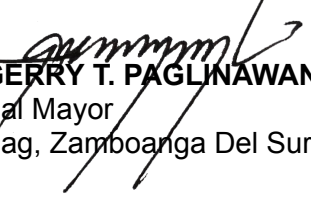
SECTION 5. SEPARABILITY.

Any part of this order inconsistent with the existing laws shall be automatically revoked, remaining parts shall remain enforceable.

SECTION 6. EFFECTIVITY CLAUSE.

This Executive Order shall take effect immediately upon signing hereof and shall remain in full force and effect until revoked, rescinded, amended or superseded.

Done this 8th day of January, 2026 in Dumingag, Zamboanga Del Sur.



HON. GERRY T. PAGLINAWAN
Municipal Mayor
Dumingag, Zamboanga Del Sur